



ENGINEERING STUDENTS' SOCIETY

Board of Directors

Date: Tuesday February 24th, 2015 – 5 PM ATCO Design Lab

Attendance:

Position	Votes (/33)	Name	Present/Absent/Proxy
Chemical Engineering Club President	3	Alex Hladun/Braun Moller	Present/Present (5:37 PM)
Civil & Environmental Engineering Club President	4	Susan Nguyen	Present
Computer Engineering Club President	1	James Finlay	Proxy: Stephen Just
Electrical Engineering Club President	3	Sarah Prior	Present
Engineering Physics Club President	1	Brandon Riches	Present (5:06 PM)
First Year Engineering Club President	6	Anton Sura	Present
Materials Engineering Club President	1	Michael Elkins	Present
Mechanical Engineering Club President	5	Adam Wasyliv	Present
Mining Engineering Club President	2	Mitch Roth	Present
Petroleum Engineering Club President	2	Serge Pegov	Absent
President	1	Justin Forth	Present
VP Internal Affairs	1	Sush Karunakaran	Present
VP Finance	1	Luke Wegren	Absent
VP Student Life	1	Ben Reeves	Present
VP External Relations	1	Sarah Elder	Present
Faculty	0	Connor Harper	Present (5:07 PM)

Guest: SU Councillor (Shubham Gaur)

Start: 5:04 PM

→ A right arrow denotes a transformation from one person's capacity to another

1. Approval of the Agenda

Motion to pass: unanimous pass

Abstentions: none

2. Approval of the January BoD Minutes

Motion to pass: unanimous pass

Abstentions: none

3. Approval of the February Emergency BoD Minutes

Motion to pass: unanimous pass

Abstentions: none

4. New Items

a. ESAF Funding Proposal: ISES 2015 (Sarah Elder)

Cost breakdown e-mailed to all participants

En Ph enters 5:06 PM

VP Ext → Sarah (Fourth year EE student)

Students have a space to discuss energy here, there have been 'amazing' speakers at past events, is a great chance for networking and for bringing students together.



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Attended ISES 2012, inspired Sarah to get involved with extracurriculars in second year, but did not have the background, networking skills to fully appreciate the conference. Going back now would allow her to take in way more information and allow her to bring back information.

Faculty enters 5:07 PM

Flight: \$1800 (estimated) ceiling

Conference: \$340 (with purchased membership)

Sarah is also applying for Green and Gold grant in March. Other fees will not ask for ESAF funding.

VP SL: What will you bring back to ESS and undergrad students as a whole?

Sarah: Hope to bring back sessions like the one she brought after 2012, will also bring back to BoD the formal report.

VP Int: Website to be revamped by June, are you interested in distributing your 'bring-back' with multimedia?

Sarah: Yes

EE: What will you do with Green and Gold if successful?

Sarah: That money will take precedence over BoD's

MinE: In my club, we seek sponsorships for conferences, why don't you?

Sarah: Applied via Shell, but not many others, not sure how that works

MinE: You go to companies, set up a proposal, and you would probably get a response, not sure if you've ever thought about that

Sarah: Interesting idea, and I will explore that, though it could be a little late to get anything at this point

Sarah: Shortest possible flight is 22 hours, only 1-2 hour layovers at each airport, dates are to account for jet lag, conference already cleared with summer employer.

EE asks clarification of ESAF

Chair: Submit a report to the newly elected VP Fin and they would assess the proposal

Motion to vote on Sarah's proposal: passes

Abstentions: VP Ext (left at 5:12, re-enters at 5:13)

Sarah → VP Ext

b. ESAF Funding Proposal: CEEC 2015 (Will Serink)

Cost breakdown e-mailed to all participants, Chair asks BoD to refer to them.



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Skype call (no video, audio only):

Chair: Give us a summary of why you want to attend, what you will be bringing back, and why your expenses should be covered?

Will: The conference is in Kingston, and will have more of an environmental focus than out here in Canada, the industry's support is appreciated. Past work terms have been focussed on oil and gas rather than the green energy side of things. It would be a good opportunity to see things from the other side of the spectrum. Think would be valuable to understand both sides of the issue here.

Student body benefit: has a friend in SU, 'Sustain SU', and would like to bring back experience for him to consider.

Expenses:

Already booked plane ticket and conference ('just shy' \$1000)

Reg. fee \$230

Other costs (transportation, hotel) in cost breakdown

VP SL: Nobody has ever done this before, it is nice that you want to do it, glad that you have an appreciation for the work of Sustain SU, would you bring back what you learn to Sustain SU or Engineering students in general?

Will: Yes, I definitely think so, lots of different opportunities to see 'green energy', is an opportunity to attend conference at Queen's University. Observing what they do at their school that may be different to what we do at UA, lots of different philosophies and methods to what they do where the ideas could be used here at home (wind turbine at Kingston, don't see that much here in Alberta).

Motion to vote on Will's proposal: unanimous pass

Abstentions: none

FYE would like an update to see how much ESAF has (add an item to the next meeting)

5. Reports

a. President

a.i.

b. VP Finance

b.i. Awaiting FAMF distribution

b.ii. Progressing with accountant for remaining audit and financial review

b.iii. Partial hold on ESS spending (lack of funds)

- All expenses cleared with Sr. Exec

VP Fin: Luke could not make it today, progress on accountant and remaining financial review is well, all expenses have to be cleared with the Sr. Exec.



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c. VP External Relations

c.i. Policy manual update

Motion to move it to after reports (item 5): unanimous pass

c.ii. Update on minutes posting

Minutes to be approved and posted within a week like January BoD via EnggLink.

d. VP Student Life

d.i. DoS update

VP SL: Official sanctions (now enacted), have come through and present is a letter from the Office of the Dean of Students (DoS).

Faculty: Do not call her the Dean (in reference to Faculty representation), make sure you refer to her as the Dean of Students.

VP SL: Affirmative

There are sanctions, some of which directly affect all of us.

GEER Week, or any iteration of the event is prohibited until 2017 (GEER Week next year is cancelled). All elected ESS officials must complete awareness training, and a communication training plan to be completed by the near future. ESS required to create a code of conduct statement to be submitted to DoS. ESS must distribute a communiqué to all Engineering students raising the issue of acknowledgment and respect. ESS is on probation until September 2016, will not restrict any ESS operation but GEER Week. If anything further were to happen, there would be a one year suspension as a student group.

My experience of the meeting:

Engaged in very proactive discussions with DoS, was lots of dialogue, negotiation. She was relatively fair, tried her best to be, and the only true punitive measure is GEER Week. Everything else could have turned out a lot worse.

The appeal process includes 15 business days to submit a request of re-evaluation to office of DoS as an appeal to error of judgement. If still not satisfied with result, appeal to AVP Risk Management Services. DoS consulted with several parties during the investigation: Departments involved (engg.), faculty (engg.), Dean (engg.), Protective Services, SU President.

Biggest reason for ending GEER Week was because we are professionals, operating under the umbrella of ESS, bound by the APEGA Code of Conduct.

ESS will be 'under the microscope' during probation. Anything with 'engineering' will be looked at a little more closely. Anything a student does that violates the Code of Student Behaviour, inaction by ESS (or below) is no longer acceptable within the context of a student group event (ESS, clubs are responsible).

Question

MecE: How would APEGA take this news? Back in the day, this was a celebrated event by everyone.

VP SL: Inconsequential, 'back in the day' is not a valid excuse for these actions.



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Materials: Now that GEER Week is gone, would it be worth to evaluate changing its direction (drinking, etc.)?

VP SL: Recall during last BoD we said we would focus more on community building, charity drive, DoS said we do not have to stop drinking, all the events are fine. The only items worth sanctioning were the events that were undue risk to the community as well as tampering UA reputation, that's where the problem lies.

FYE: Define 'iteration of GEER Week', at what point does something stop being a reiteration and not a new event?

VP SL: My thoughts are that is that we can't call it 'engineering week' and not call it a guise, would be down for future clarification, general events still acceptable but cannot be called GEER Week.

VP SL: Will ask to appeal, what we will do is, until the end of the week, every club can send thoughts and concerns and address it to ESS Execs, subject 'Clubs DoS Review/Feedback'.

Still need to talk to ombudsperson to explore plans, any clubs feel free to give suggestions by end of day Friday this week, will be making decision on whether or not to appeal, and what that would be.

EE: Can you send the letter out in some form of electronic form?

VPSL: Yes when we get it, only two hard copies available right now for my own use.

d.ii. Co-op board update

Co-op office has sent out a request for student advisors, there will be a student advisory board for the co-op office.

d.iii. Spring Formal

Tentatively 27/3. There will be duelling pianos, violins, CompE band playing, another band playing. 6:30 @ CSJ. Plan is to offer all club presidents reduced half price tickets to encourage bringing 'your people' out. Back in the 70s this event was the 'Bee's Knees', died somewhere along the way, and I'd like to revamp it, revive it. A lot of efforts have been expended to make this successful.

Awards nominations packages will be going out. Golden GEER awards to be recognized at the event.

Theme: "Celebrate your Year of Engineering", 'will be super duper, I promise'.

d.iv. Pi Week

Winter fundraiser, all money raised goes to Habitat for Humanity.

Pi throw

VP Ext: It's Dean Lynch's last year, can we pie him?

VP SL: I actually ran into him, [dramatically deepens voice]: "absolutely not". We should make efforts to convince him to, though.

VP SL: Faculty, see any problem with raising enough (a lot) of money to get the Dean pied?



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Faculty: The Dean gets many requests every year, in ENGG 400 (2009?) he got pied. The next year he started a bidding war with that year's ESS President ("I am not going to let you win this bidding war. Trust me you will lose"), and ended up winning. Sending him a pie is definitely not out of the question.

5:37 PM, Alt ChE enter

e. VP Internal Affairs

e.i. Postering policy

There was a girl who tried to get her posters stamped. And VP Ext and I refused her due to religion intent. According to the policy manual, we acted okay on our own discretion, but I would like revised feedback on what type of posters could belong on our walls. Thoughts?

MecE: Should be engineering, science/technology, university as a whole

President: Nothing that targets a certain group of individuals (ethnicity, politics, among religion)

Faculty: may want to tread very carefully with what you are doing. Policy only directly related to engineering/central university, but getting into prohibiting certain groups, (and not other groups), would be in danger of discrimination. I suggest talking to someone in SU or Student Group Services, there are lots of student groups on campus with a wide variety of beliefs, but you need to be very careful that are not creating policies without discrimination.

VP Int: Group she sent out was a student university group, but refused at the discretion of Front Office patrons

VP SL: Big fan of engineering only, poster boards are incredibly cluttered, too much information to look around. Would like to reduce mess for students to see a poster, and know immediately that it would be applicable to them.

Faculty: would suggest University central services only, an officially recognized Faculty of Engineering student group (BoD, technical societies, projects), if you don't fall into that, we won't approve it. I get requests for student space from external-to-faculty student groups (sororities, 'Korean Engineering Student Society'), but we say no, since they are not an officially recognized group with strong ties back to the faculty.

EE: Kind of like the idea keep poster boards open to other groups, engineering is isolated and will be a glimpse into something outside of engineering, cool to have something different there, obviously don't want anything offensive, but don't see any harm in a video game club poster, or religious service, no problem with that.

VP Int: really good points, make it a couple of boards (near vending machines perhaps), just engineering only

Connor: want to clarify, Faculty will not have any decision here, not endorsing any argument



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EE: Would be cool to have one vending machine exclusively ESS?

VP Ext: Similar to how half that board is the GEERs from the head shave is still up, could do a lot of things with our board

e.ii. Visioning session about undergraduate experience

VP Int: Interested in having a vision session at the end of March with ESS, project leaders, EWB, even with sanctions and what's all going on, would like an opportunity to collect together and talk about our vision of our undergraduate experience, what you guys liked, found what was missing, and will send out a better guide of what would be like.

e.iii. The Bridge

Was published for GEER week before reading week, will have a March issue for NEGM

e.iv. recess

Had one session, might be in the next two weeks

e.v. Unwind your Mind mini grants

To be releasing minigrants in the next couple of week if any clubs are interested,

e.vi. IT update

Found two IT Coordinators. 'Yay'

e.vii. Merchandise

Sale still going on, halt merchandise orders due to budget

e.viii. ESS annual survey

Through EnggLink, huge survey to get some results

f. Clubs

f.i. Civil

f.ii. Chemical

f.iii. Computer

f.iv. Electrical

f.v. Eng Phys

f.vi. First Year

f.vii. Materials

Anyone seen our keg around?

EE: ESS Back Office, we borrowed it

f.viii. Mechanical

Trying to plan a robotics course for next fall, any other departments interested?

EE: What would it be like?

MecE: Done through professor in our department, has all contacts, would like to consult instructors from different robotics departments across Canada

VP Ext: Can promise a lot of EEs super interested in robotics and mechatronics

f.ix. Mining

f.x. Petroleum

g. SU Councillors

Councillor: SU is in discussion about market modifiers



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The market modifier update was that we are still negotiating, not sure by how much, might see some hike in the tuition

VP Ext: Any way to push information (report about market modifier money use)?

Faculty: Person responsible for this has not been in office

- h. Faculty
- i. Guests

POLICY MANUAL CHANGES

VP Ext: Changes to policy manual b, f

Entirely new section, never existed before. Will probably bring it back to March BoD, after reviewing it and see if it was worth keeping. I stole 90% of policy from SU. Putting into our policy manual the power of ESS over clubs. We have, as ESS, power over the clubs purely as a representational capacity. If we feel a certain club is not capable to represent their students appropriately or effectively, we can step in (given complaints from students), would not affect events or student group capacity. SU has all power as a representational body, they can delegate to the faculty representation (ESS). ESS chooses to divert this power to the clubs. ESS can step in if clubs 'screw up', suspend, probation, recognize, derecognize, if this step was taken, then ESS would step in to represent the students.

Will not vote on it now, will vote by March.

Comments

MecE: Looks kind of like a liability thing between ESS and clubs

VP Ext: Everything said here already exists, and is in effect

MecE: Will not change anything functionally?

VP Ext: No, but I want to write and review to ensure the writing entrenches this, up until the incidents this year, this power was not known to us, now we will put it in writing.

B.2.2 Account Structure and Exec Power Spending

We used to have an auditor account, changing an account to AVP Industry rather than Sponsorship

Item 2

Changes all instances of Finances and Operations to Finance

B.6.2

About bylaws, would like to see ESS add a section about bylaw amending, to be clear on how to amend them

Bylaws listed in this section were mis-numbered and seriously out of date, make sure our policy manual reflects our bylaws

3.6.3

Policy manual, change policy to student liaison of faculty of engineering student to be signed on every page by president and chair

Would not come into effect until next year (if passes)



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B.7.1

References policy that no longer exists, 'not okay', as well as external policies, must be sure we keep on top of it every year and check those policies

Structure

(Use attachments to refer to)

B.7.3

APEGA student liaison committee

Changes to reflect membership of committee has grown, welcome other students to attend

F.1

Political views of ESS

This policy manual section is blank, silly, we do have a view on political issues, added a policy

Any changes to this, feel free to add/subtract

Faculty: How often does the ESS directly lobby the government?

VP Ext: Never

SU Councillor: SU can't even directly lobby, only suggest

Faculty: Very specific status to 'lobbying the government', may want to change to 'advocate on behalf of students where relevant to SU, UA, and APEGA', take out reference to the government, I don't think SU structure can directly advocate to the government

Policy 2 changed.

Motion to pass policy manual changes to policy manual B excluding first change (B.2.2, B.6.2, B.6.3, B.7.1, B.7.3, B.7.2, and B.7.4): passes, no abstentions

6. Old Items

a.

7. Announcements

a. ESS Elections Nomination Deadline (Feb. 27th)

Check with EnggLink

b. ESS Elections Speeches & Forum (March 4th)

Still booking rooms

c. ESS Elections (March 11th - March 12th)

Make sure to vote if will be here next year

d. Pi Week (March 2nd - March 13th)

e. Spring Formal (March 27th)

Club elections are week after



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Chair: would be nice to bring incumbent club execs to next BoD

VP Ext: would appreciate clubs encourage ESS elections voting and participation

MecE: how to communicate GEER week cancellation?

President: Should bring up to nominees regarding all sanctions

8. Next Meeting

Doodle poll, toward end of March

9. Dismissal

Vote to end meeting (6:11 PM): opposed by VP SL