



ENGINEERING STUDENTS' SOCIETY

Board of Directors

Date: 21/09/2015

Start time: 5:07

Location: Atco

Attendance:

Position	Votes (/32)	Name	Present/Absent/Proxy
Chemical Engineering Club President	3	Rabia	Absent
Civil & Environmental Engineering Club President	4	Dimple Ji	Present
Computer Engineering Club President	1	Brittany Lamorie	Present
Electrical Engineering Club President	3	Nick Zarft	Present
Engineering Physics Club President	1	Sam Anderson	Present
First Year Engineering Club President	5	Nick Seniuk	Present
Materials Engineering Club President	1	Matt Lomas	Present
Mechanical Engineering Club President	5	Brooks Atley	Late
Mining Engineering Club President	1	Matt Ready	Absent
Petroleum Engineering Club President	2	Rachel Ramkhelawan	Present
President	1	Sarah Elder	Present
VP External Relations	1	Josh Goselwitz	Present
VP Finance	1	Karina Sapelnikova	Present
VP Internal Affairs	1	Aksana Engel	Present
VP Services	1	Sush Karunakaran	Present
VP Student Life	1	Liza Kharlova	Present
Faculty		Connor Harper	Absent
Engineering Counselor		Tom Patrick	Late
Guest		Kabir Nadkarni	
Guest			

Agenda Items

1. Approval of the agenda
 - a. Approved
2. Introduction to BoD (Brief review)
 - a. Round table intros
 - b. Introduction of the roles and responsibilities
 - c. Review of goals/purpose
 - d. Documentation organization
 - i. Detailed minutes, items should include several points of importance before the meeting starts
 - ii. Emails will be sent out when meeting minutes are available
 - iii. Supporting documentation found in separate folder
3. Ratification of Unofficial Numbers
 - a. See attached document
 - b. Vote: Unanimous
 - c. Notes:
 - i. ~900 first years because external reasons
 - ii. Down 10-20%



ENGINEERING STUDENTS' SOCIETY

Board of Directors

4. Selection of a Chair
 - a. Only one submission - Vadim
 - b. Vote: EE abstains
 - c. Note:
 - i. Only Fall, second person for winter (Brian)
5. ESAF Presentation - ISES 2015 - Sarah and Kabir
 - a. Notes:
 - i. International Student Energy Summit 2015
 1. Connecting the Unconnected
 - ii. Starting a Student Energy Chapter at U of A
 - iii. See Sarah and/or Kabir
6. Report - President
 - a. CFES Presidents' Meeting
 - i. Vancouver this weekend
 - b. AGM
 - i. All constitutional changes passed
 - ii. Budget passed with one change, Exec retreat cost changed from \$750 to \$450, the \$300 was reallocated to sports which became \$400/semester.
 - iii. Decent turnout
 1. More advertising
 - iv. Pizza error
 - v. Volunteer recruitment
 - c. Changes to the Code of Student Behaviour
 - i. Only the changes in quotations have been added. Everything else in red was an explanation.
 1. This text was added to provide an explanation for things that could be considered under this clause if they are the source of a distraction.
 - d. Room Bookings
 - i. Solarium, Atco, and Colt, email Connor
 1. He will do his best to send confirmation emails
 2. Where to find
 - a. ICE
 3. COMP E Conner Tracker
 - ii. Everything else, RO Central booking
 1. You must be visible on your Bearsden page to book a room
 - e. Event Organizer Training
 - i. They will not host one in ETLC
 - f. Engg Expo
 - i. Saturday, September 26th
 - ii. Please volunteer! (Speak to Mr. Harper)
 - g. Student Group Registration (Pending Constitution approval)
 - i. Re-response
 - h. Calendars
 - i. Please use calendars to keep each other and students aware of events (tentative and scheduled)



ENGINEERING STUDENTS' SOCIETY

Board of Directors

7. Report - External
 - a. WESST AGM Retreat
 - i. Delegation selected and registered.
 1. Dimple Ji, Nick Seniuk, and Emmanuel Freddy
 - ii. Leaving Thurs 24 (Regina)
 - b. CDE
 - i. 14 applications received so far
 - ii. Applications close September 29th at noon
 - c. Career Fair
 - i. Emmanuel and Meg had their second meeting with Connor and Stacey. Early bird registration is set for mid-october with regular registration set for mid-November. Branding is in the development stages and logistical work has started.
 - d. First Year Relations
 - i. FYEC executives were elected last week. Sarah, Arden and I have already met with Nick.
8. Report - Finance
 - a. FAMF Review
 - i. See attached documentation, review the 2010 proposal
 - ii. Similar document will be drafted and presented at next BoD
 - iii. Allocation of FAMF fees
 1. Reallocation \$0.10 from First Year Orientation
 2. Reallocating \$0.30 from the Bridge
 3. Potentially using this money for
 - a. other existing sections of FAMF
 - b. Bandanas for First Years
 - c. Department of Services
 - i. New Portfolio
 - ii. Support with Funding
 - iv. Comments:
 1. Sush-How much?
 - a. See Agenda
 - b. \$0.40 per student
 2. How much from the Bridge
 - a. All of the money from the bridge
 - b. 4 dollars per copy
 - c. Don't print too many
 - d. Available at front desk
 3. Save for Senior Exec meeting
 - b. ESGF Committee (See attached policy)
 - i. ESGF Committee has \$8,208 in funds collected from 2012-2013 FAMF
 - ii. Policy Manual states the committee is to meet at least once per academic year



ENGINEERING STUDENTS' SOCIETY

Board of Directors

9. Report - Internal
 - a. The Bridge
 - i. First edition has been published
 - ii. Comments:
 1. How many copies to print for next year
 2. What was different
 3. Anyway to reduce cost?
 4. Setup fee
 - b. Seeking AVP Operations and AVP Outreach for the Winter semester
10. Report - Services
 - a. No report submitted
 - b. Halloween discussion needed
 - i. All VP socials
11. Report - Student Life
 - a. Social Council
 - i. Meeting is going to be next week
 - ii. Council will discuss creating a Halloween activity with VP Services
 - b. Community Volunteering
 - i. Coming up on September 26th
 1. Applications arrived
 - c. Engineering Carnival
 - i. Carnival went well, thanks for participating
 - ii. Feedback
12. Report - Faculty
 - a. No report submitted
13. Report - Clubs
 - a. Cive
 - i. Photo service
 1. 30 shots w/editing
 2. Professional shots
 - b. CompE
 - i. Talked to Asha for EngExpo
 1. Looking for volunteers
 2. Department is looking to get more involved
 3. CompE event
 - a. Advertising for Oct
 - c. ChemE
 - i. ABSENT
 - d. EE
 - i. Sponsorship Packages Questions
 1. General sponsorship package
 - a. See Agenda
 - e. EngPhys
 - i. Nothing to report



ENGINEERING STUDENTS' SOCIETY

Board of Directors

- f. FYEC
 - i. Executive has been elected. Will meet soon and get to work
 - ii. Congrats!
 - iii. Halloween Activity
 - 1. First Time
 - iv. Comments:
 - 1. Need Contact Info
- g. MatE
 - i. Nothing to Report
- h. MinE
 - i. ABSENT
- i. MecE
 - i. ABSENT
- j. PetE
 - i. First Year BBQ Thurs 24th Emily Murphy Park
 - 1. Sign up on the door
 - 2. Deadline Wednesday
 - 3. Adding to Calendar
 - ii. Social Night
 - 1. First Monday of every month
 - 2. Looking for sponsors
 - iii. TED Talks
 - iv. Games or Movie Night
 - 1. EE has one already
- 14. Academic and Social Councils
 - a. EUEF and more meetings
- 15. Sensitivity Training (Action)
 - a. [Date selection](#)
 - i. Discussion
 - 1. 1h Tuesdays 5PM
 - a. October
 - i. 13th
 - 1. Pre-midterms
 - ii. 20th
 - 1. Pet E can't
 - iii. 27th
 - ii. Decision
 - 1. 13th of October 5PM
 - 2. Open to other exec
 - b. Discussion on adding sensitivity training to the policy manual as an annual requirement for BoD members
 - i. Tabled



ENGINEERING STUDENTS' SOCIETY

Board of Directors

16. BoD Schedule for remainder of semester

- a. [Link to schedule](#)
 - i. Tuesday
 1. ChESS
 - a. Overlapping time slot?
 2. October 6th
 3. November 3rd
 4. December 1st
- b. [Doodle of availability](#)
- c. First meet in January
 - i. Tues January 12th 2016
 1. Schedule rest of BoD then

17. Open committee positions

- a. ESAF Committee (Discussion)
 - i. ESAF Committee or discuss ESAF at BoD
 1. Policy needs review
 2. Second meeting
 - ii. Motion to strike ESAF Committee
 1. 5 Person minimum meet monthly
 2. VP finance(Chair), 1 senior exec 3 other BoD members
 3. Rotating members
 - a. Not necessarily the best
 - b. Not organized
 - c. Amend,
 - i. Minimum 5 people there, not mandatory for 5 exec
 - ii. VP finance mandatory
 4. Formalizing into policy by next BoD
 5. ESAF will report to BoD
 - iii. Vote:
 1. VP Finance Against
 2. Passed
 3. Congrats VP Finance!
- b. Dean Selection Committee
 - i. See attached document, must be able to make all dates
 - ii. New Dean must be elected
 - iii. Selection by the end of the week
 1. Must be available for all meetings
 - iv. See Sarah
- c. ESGF(Engineering Students Group Fund)
 - i. Two members of BoD, excluding the VP Finance are required to sit on the committee
 1. Meets every academic year
 2. What does the committee do?
 - a. Organize FAMF for groups and accept proposals
 3. Rachel
 4. Brittany



ENGINEERING STUDENTS' SOCIETY

Board of Directors

- ii. Two engineering students appointed by the board of directors that are neither members of the ESS executive nor of the BoD are required to sit on the committee
 - 1. Please let anyone you know who might be interested to watch for an application in EnggLink
- 18. Review of the [Action Item Table](#)
 - a. Club meetings into Calendar
 - i. Next BoD
- 19. Review next meeting date/BoD Schedule
 - a. See pnt 16
- 20. Dismissal
 - a. Motion to dismiss
 - i. Brittany
 - 1. Seconded by Nick