Date: 06/10/2015  
Start time: 5:05  
Location: Atco  
Attendance:

<table>
<thead>
<tr>
<th>Position</th>
<th>Votes (32)</th>
<th>Name</th>
<th>Present/Absent/Proxy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Engineering Club President</td>
<td>3</td>
<td>Rabia Ladha</td>
<td>Present</td>
</tr>
<tr>
<td>Civil &amp; Environmental Engineering Club President</td>
<td>4</td>
<td>Dimple Ji</td>
<td>Present</td>
</tr>
<tr>
<td>Computer Engineering Club President</td>
<td>1</td>
<td>Brittany Lamorie</td>
<td>Present</td>
</tr>
<tr>
<td>Electrical Engineering Club President</td>
<td>3</td>
<td>Nick Zarft</td>
<td>Present</td>
</tr>
<tr>
<td>Engineering Physics Club President</td>
<td>1</td>
<td>Sam Anderson</td>
<td>Present</td>
</tr>
<tr>
<td>First Year Engineering Club President</td>
<td>5</td>
<td>Nick Seniuk</td>
<td>Present</td>
</tr>
<tr>
<td>Materials Engineering Club President</td>
<td>1</td>
<td>Matt Lomas</td>
<td>Absent</td>
</tr>
<tr>
<td>Mechanical Engineering Club President</td>
<td>5</td>
<td>Brooks Atley</td>
<td>Present</td>
</tr>
<tr>
<td>Mining Engineering Club President</td>
<td>1</td>
<td>Matt Ready</td>
<td>Present</td>
</tr>
<tr>
<td>Petroleum Engineering Club President</td>
<td>2</td>
<td>Rachel Ramkhelawan</td>
<td>Present</td>
</tr>
<tr>
<td>President</td>
<td>1</td>
<td>Sarah Elder</td>
<td>Present</td>
</tr>
<tr>
<td>VP External Relations</td>
<td>1</td>
<td>Josh Goselwitz</td>
<td>Present</td>
</tr>
<tr>
<td>VP Finance</td>
<td>1</td>
<td>Karina Sapelnikova</td>
<td>Present</td>
</tr>
<tr>
<td>VP Internal Affairs</td>
<td>1</td>
<td>Aksana Engel</td>
<td>Present</td>
</tr>
<tr>
<td>VP Services</td>
<td>1</td>
<td>Sush Karunakaran</td>
<td>Present</td>
</tr>
<tr>
<td>VP Student Life</td>
<td>1</td>
<td>Liza Kharlova</td>
<td>Present</td>
</tr>
<tr>
<td>Faculty</td>
<td></td>
<td>Connor Harper</td>
<td>Absent</td>
</tr>
<tr>
<td>Engineering Counselor</td>
<td></td>
<td>Tom Patrick</td>
<td>Absent</td>
</tr>
<tr>
<td>Guest</td>
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<tr>
<td>Guest</td>
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</tbody>
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Agenda Items

1. Approval of the Agenda  
   a. Unanimous

2. Federal Elections  
   a. Open from 10am-8pm  
   b. SUB basement  
   c. Go vote!

3. Report - President  
   a. CFES President’s Meeting  
      i. Hosted by UBC Vancouver  
      ii. Document Sharing program  
         1. WESST has this  
         2. CFES will be adding a program  
      iii. VP Academic  
         1. Elected  
      iv. Membership fee  
         1. Increased  
         2. $0.40 to $0.50
v. CFES service fee
   1. 5% of the delegate fee for items
   2. Start next year
      a. Action item for Sarah
      i. When next year is it starting?

b. CoFA Report (Council of Faculty Association)
   i. Entrance survey findings
      1. Nothing too unexpected
      2. Faculty Association Calendar
   ii. Senior board to have monthly meetings

c. Science Expo
   i. Have a table for this weekend
   ii. Need someone to volunteer
      1. Saturday
         a. 10am-6pm
      2. Telus World of Science

d. Student group status
   i. Finally a student group

e. Dean selection committee
   i. Sarah elected

f. ISSS Outreach
   i. Partnering with them
   ii. Send any collaborative ideas to Sarah

g. BSA Outreach
   i. Partnering with them
   ii. Engineering-Business student mixer

h. Sensitivity training reminder
   i. Oct 13
   ii. ETLC 1-007
      1. 5pm-6pm
      2. Wade King
   iii. Must schedule yourself if you can’t make it

4. Report - External
   a. WESST AGM Retreat
      i. Retreat went well, no incidents to report
      ii. Delegates will be submitting an article type report to the Bridge editor
         1. Articles will be published online
         a. One will be included in the October edition of the Bridge
      iii. Policy for schools to bid on conferences
         1. Tabled
   iv. WESST Executive
      1. Term start May
      2. Elections held for May 2016 term
b. CDE (Conference on Diversity and Engineering)
   i. 24 applications
      1. Notified 05/10/2015 on status
      2. Waiting to hear back from 1 person
      3. For November

c. Career Fair
   i. Hand bills have been printed for CO-OP interviewees advertising the career fair
   ii. Registration
      1. Opens
         a. October 19th
      2. Early deadline
         a. November 19th
      3. Final deadline
         a. December 18th

d. First Year Relations
   i. Transfer student survey
      1. Sent out
   ii. FYEC had a meeting 05/10/2015

5. Report - Finance
   a. Sports Fund
      i. Individual application forms created
      ii. Requests
         1. Maximum of $20 or up to 50% of cost
      iii. Only open to undergraduate engineering students
      iv. Discussion
         1.
   b. FAMF
      i. Proposal
         1. Drafting starting
         2. Referendum required
            a. 15% attendance
      ii. 4 different sections
         1. Discipline/ESGF/ESAF/Competitions and Conferences
         2. Services
            a. Handbook
            b. Bandana
            c. Bridge
         3. Health and Wellness and Sports
         4. Events
            a. Carnival
            b. GeerWeek
            c. Spring Formal
iii. Discussion

1. ESAF
   a. Surplus from ESS
   b. More consistent with it included in FAMF

2. Conferences and Competition
   a. For individual students

3. Transparency required
   a. Documentation will be available for students
   b. Emailed out for Referendum

4. Can be opted-out of

5. Timeline
   a. Letter of Interest for Student Council
   b. Consultations
      i. Sr Exec
      ii. BoD
      iii. Project Groups/EWB/IEEE
      iv. Townhalls
      v. Changes drafted
   c. Presented to Student Council
   d. Referendum will be held
      i. 15% participation required
      ii. End of February, mid March

   1. Proposed to be voted on alongside ESS elections

6. Fees with Respect to other school/ faculties
   a. Bottom-middle in terms of FAMF fees for U of A
   b. Bottom for Engineering Schools

7. When it will be charged
   a. Off campus students will not be charged
   b. No choice for charging in the summer

8. Will not charge CO-OP students

9. Length of Policy
   a. Previous FAMF was 5 years
      i. Might be too long
   b. Fee can be decreased within period, but not increased
      i. Tentatively changed through plebiscite, referendum or AGM
   c. 2-3 years might be more practical
      i. Must re-apply through entire process
      ii. More contribution for a general 4 year student
   d. Longer term
      i. Easier for ESS to handle
      ii. More stability for funding

10. Missing
   a. CFES and WESST fees
      i. Difficult to charge fees for
11. Concerns with ESAF
   a. Argument
      i. People spending money for others to go to conferences
      ii. Some people don’t intend on going to conferences
   b. Rebuttal
      i. ESAF policy requires the usage be for something that benefits the engineering body
      ii. ESAF covers not just conferences
      iii. Overall benefit for the image of U of A Engineering
   c. Conferences and ESAF needs to be advertised better
      i. Previous policies held ESAF in limbo with respect to promotion
      ii. ESAF Blog
         1. Articles submitted from people who have received it
      iii. Class presentations
   d. Policy Update
      i. By end of semester

iv. Motions
   1. 3 year long FAMF proposal
      a. Mining
         i. Seconded
            1. Eng Phys
      b. Vote:
         i. In favour
            1. Chem E
            2. Civil and Env E
            3. Comp E
            4. EE
            5. Eng Phys
            6. Mech E
            7. Mining
            8. VP External Relations
            9. VP Finance
            10. VP Internal
            11. VP Services
            12. VP Student Life
         ii. Against
            1. President
            2. First Year
         iii. Abstain
            1. None
         iv. Absent
            1. Mat E
            2. Pet E
2. Review of FAMF numbers
   a. President
      i. Seconded
         1. VP External Relations
   b. Table
      i. Most likely passes
   c. ESGF
      i. Committee formed
         1. 5 people
         2. Setting proposal deadline
            a. Tentatively for end of November
6. Report - Internal
   a. The Bridge
      i. Submissions accepted until October 16th
         1. Please encourage your club members to submit
      ii. Printed Copies available the week after
      iii. Discussion
         1. Each club should take a copy of the Bridge
         2. ~22 copies printed
7. Report - Services
   a. Mentorship Pilot Program
      i. Advertised in EnggLink
      ii. Set up for the end of the month
      iii. Speaking with EEC
      iv. Discussion
         1. Applications
            a. 3 Mentors
            b. 3 Mentees
   b. Health and Wellness events
      i. Started chalkboard signage
         1. Will be set up for the month
      ii. Will be handing out healthy snacks this month
      iii. Event for Halloween
         1. In discussion with VP Student Life
      iv. Discussion
         1. Let Sush know if you want to use the chalkboard
            a. “Probably don’t write minning kegger like 5 times”
   c. Academic
      i. EUEF
         1. Meeting Friday October 9th
         2. VP Academics and technical advisors invited
      ii. VP Academic Council
         1. Going over matrix of what discipline clubs offer in terms of academic support or technical opportunities
8. Report - Student Life
   a. First Social Council Meeting
      i. Went very well
         1. Discussed the SGS procedures and events that the clubs will hold
      ii. Meet monthly
      iii. Discussion
         1. Should we give access to the calendar to VP Socials?
            a. We should give them access
   b. Country Crusade
      i. Friday October 9th
         1. tickets sales starting from tomorrow
      ii. Tickets just cover bus
   c. UAEC
      i. Encourage members of other club and other students to apply.
      ii. Applications
         1. This week
   d. Halloween
      i. Non alcoholic
      ii. Social Council discussed
         1. See VP Student Life for more details

9. Report - Faculty
   a. No report submitted

10. Report - Clubs
    a. CivE
       i. VP Student Services + Events Coordinator to present events for November
       ii. Friday November 20th
          1. Shifting to discipline wide event
          2. Ping Pong tables in solarium
             a. Other location
                i. Can obtain liquor license
             ii.
          3. Spring roll sale
          4. Essentially a games day with
          5. Nursing afterparty?
    b. CompE
       i. Nothing to report
    c. ChemE
       i. Launchpad night
          1. Partner with other disciplines
          2. Scout Card has a discount
       ii. Dodgeball tournament
       iii. Email Rabia
       iv. Social Chair meetings would have covered some of this discussion
d. EE
   i. Halloween stuff?
      1. In the works!

e. EngPhys
   i. Nobel Prize in physics announced
      1. Unfortunately Eng Phys wasn’t involved

f. FYEC
   i. Trying to set-up Jeopardy social event.
      1. Tentative date
      2. Arrange event setup and restrictions.
      3. Aiming to have proposal finalized by Friday.
   ii. FYEC will be having dodgeball tryouts to put together an unreal team for
       Campus Cup.
       1. Looking to rent out gym time last week October / first week November.
       2. If any clubs have same interest, will look into splitting gym and fees
          a. EE and Mining are interested

h. MinE
   i. Mining Games
      1. UBC Vancouver is hosting

i. MecE
   i. Ski Trip
      1. Revelstoke
      2. First weekend of January
      3. Open to other disciplines

j. PetE
   i. Absent

11. Club Student Group status
    a. Must be a registered Student Group
       i. President’s training
          1. See EE to coordinate a date
       ii. Check BearsDen
    b. Can only collect FAMF as a student group

12. President Responsibilities and BoD
    a. Should bring up BoD items to a president’s individual clubs

13. Review of the Action Item Table
    a. Sponsorship Package Subcommittee

14. Dismissal
    a. Motion to dismiss
       i. Comp E
          1. EE