**Date:** 01/12/2015  
**Start time:** 5:08  
**Location:** Atco  
**Attendance:**

<table>
<thead>
<tr>
<th>Position</th>
<th>Votes (32)</th>
<th>Name</th>
<th>Present/Absent/Proxy</th>
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<tbody>
<tr>
<td>Chemical Engineering Club President</td>
<td>3</td>
<td>Rabia Ladha, Cathy Grant</td>
<td>Proxy-Rishabh Sharma</td>
</tr>
<tr>
<td>Civil &amp; Environmental Engineering Club President</td>
<td>4</td>
<td>Dimple Ji</td>
<td>Present</td>
</tr>
<tr>
<td>Computer Engineering Club President</td>
<td>1</td>
<td>Brittany Lamorie</td>
<td>Present</td>
</tr>
<tr>
<td>Electrical Engineering Club President</td>
<td>3</td>
<td>Nick Zarfl</td>
<td>Present</td>
</tr>
<tr>
<td>Engineering Physics Club President</td>
<td>1</td>
<td>Sam Anderson, Mike Bardwell</td>
<td>Present</td>
</tr>
<tr>
<td>First Year Engineering Club President</td>
<td>5</td>
<td>Nick Seniuk</td>
<td>Present</td>
</tr>
<tr>
<td>Materials Engineering Club President</td>
<td>1</td>
<td>Matt Lomas</td>
<td>Present</td>
</tr>
<tr>
<td>Mechanical Engineering Club President</td>
<td>5</td>
<td>Brooks Atley</td>
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<tr>
<td>Mining Engineering Club President</td>
<td>1</td>
<td>Matt Ready</td>
<td>Absent</td>
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<tr>
<td>Petroleum Engineering Club President</td>
<td>2</td>
<td>Rachel Ramkhelawan</td>
<td>Present</td>
</tr>
<tr>
<td>President</td>
<td>1</td>
<td>Sarah Elder</td>
<td>Present</td>
</tr>
<tr>
<td>VP External Relations</td>
<td>1</td>
<td>Josh Goselwitz</td>
<td>Present</td>
</tr>
<tr>
<td>VP Finance</td>
<td>1</td>
<td>Karina Sapelnikova</td>
<td>Present</td>
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<tr>
<td>VP Internal Affairs</td>
<td>1</td>
<td>Aksana Engel</td>
<td>Present</td>
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<tr>
<td>VP Services</td>
<td>1</td>
<td>Sush Karunakaran</td>
<td>Present</td>
</tr>
<tr>
<td>VP Student Life</td>
<td>1</td>
<td>Liza Kharlova</td>
<td>Present</td>
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<tr>
<td>Faculty</td>
<td></td>
<td></td>
<td>Connor Harper</td>
</tr>
<tr>
<td>Engineering Counselor</td>
<td></td>
<td></td>
<td>Tom Patrick</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jason Wang</td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Guest</td>
<td></td>
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**Agenda Items**

1. Approval of the Agenda  
   a. Unanimous  
2. Approval of the previous minutes  
   a. Unanimous  
3. ESAF Proposals  
   a. TMS 2016  
      i. Feb 14-18th  
      ii. Nashville Tennessee  
      iii. Minerals, Metals and Materials  
      iv. Industry and Academia  
      v. Luke Schwalfenberg  
         1. Overview  
            a. 5th Year Mat E Co-op  
            b. Representing U of A in Materials Bowl  
               i. Along with Neil  
            c. Promoting diversity in STEM
2. Impact
   a. Bring recognition
   b. Support students with knowledge gained
3. Requesting
   a. $500
4. Total Cost
   a. 1053.90
5. Hearing about this conference
   a. Students and professors who’ve attended in the past

vi. Neil Anderson
   1. Overview
      a. 5th year Coop
      b. Focusing on Alt Energy
      c. Properties and performance
      d. Energy technologies of CO₂ management
      e. High temp oxide solid fuel cells
      f. Materials Bowl U of A Representative
         i. Along with Luke

2. Impact
   a. Research
   b. Networking
   c. Mentor
3. Requesting
   a. $500
4. Total Cost
   a. $1053.90
5. Hearing about this conference
   a. From prior Attendees
6. Questions
   a. ChESS
      i. Room sharing?
         1. Quad Occupancy
vii. Motions

1. Approve Luke’s request of $500
   a. For
      i. ChemE
      ii. CivE & EnvE
      iii. CompE
      iv. EE
      v. FYEC
      vi. Eng Phys
      vii. Pet E
      viii. President
      ix. VPX
      x. VPF
      xi. VPI
      xii. VPS
      xiii. VPSL
      xiv. Vote: 25
   b. Against
      i. None
   c. Abstain
      i. MatE
      ii. Vote: 1

2. Grant Neil $500
   a. For
      i. CivE and EnvE
      ii. CompE
      iii. EE
      iv. FYEC
      v. Eng Phys
      vi. PetE
      vii. President
      viii. VPX
      ix. VPF
      x. VPI
      xi. VPS
      xii. VPSL
      xiii. Vote: 22
   b. Against
      i. None
   c. Abstain
      i. ChemE
      ii. MatE
      iii. Vote: 4
b. Canadian Space Summit 2015
   i. Charles Nokes
      1. No Presentation
         a. See included documents
      2. Requesting
         a. $500
      3. Questions
   ii. Motions
      1. Charles 500$
         a. For
            i. ChemE
            ii. CivE and EnvE
            iii. CompE
            iv. EE
            v. FYEC
            vi. MatE
            vii. PetE
            viii. President
            ix. VPX
            x. VPF
            xi. VPI
            xii. VPS
            xiii. VPSL
            xiv. Vote: 25
      b. Against
         i. None
      c. Abstain
         i. Eng Phys
         ii. Vote: 1

b. AIESEC Canada National Congress 2016
   i. Gurtej Baweja
      1. No Presentation
         a. See attached documents
      2. Overview
         a. Business Conference
      3. Requesting
         a. $400.00
      4. Questions
ii. Motion

1. Granting Gurtej $400
   a. For
      i. ChemE
      ii. Eng Phys
      iii. PetE
      iv. MatE
      v. President
      vi. VPF
      vii. VPI
      viii. VPS
      ix. VPSL
      x. Vote: 12
   b. Against
      i. CivE & EnvE
      ii. CompE
      iii. FYEC
      iv. EE
      v. VPX
      vi. Vote: 14
   c. Abstain
      i. MechE
      ii. Mining
      iii. Vote: 6

2. Granting Gurtej $200
   a. For
      i. ChemE
      ii. CivE and EnvE
      iii. EE
      iv. EngPhys
      v. FYEC
      vi. MatE
      vii. PetE
      viii. Pres
      ix. VPX
      x. VPF
      xi. VPI
      xii. VPS
      xiii. VPSL
      xiv. Vote: 25
   b. Against
      i. CompE
      ii. Vote: 1
   c. Abstain
      i. None
4. Report - President
   a. Society Registration
      i. Registered for 2 years
      ii. 2015 has not been submitted
   b. ESS Long-term Planning
      i. Dec 9th
         1. More detail on what was discussed the first meeting
      ii. Move to submit to faculty ideas presented to faculty
   c. Winter Chair
      i. Applications have been opened
         1. Presentations made for Jan BoD
   d. Chief Returning Officer/Deputy Returning Officer Selection
      i. Applications submitted
      ii. Committee must meet
   e. Connor’s Baby
      i. Ivy Tempest Harper
   f. Alberta Student Leadership Summit
      i. Registration now open, $40
         https://www.eventbrite.ca/e/2016-alberta-student-leadership-summit-registration-19733724100
      ii. Jan 29th-30th
   g. Concerns regarding faculty communications
      i. Connor Harper
         1. Baby takes precedence
      ii. Other Contacts
         1. Dr. Tim Joseph
            a. Busy with UN responsibilities
         2. Raymond Matthias
            a. First Years
         3. Torrey Dance
            a. First Years
      iii. 2 New advisors hired
      iv. Mat E-Who do we email?
         1. Email Torrey, CC Connor
5. Report - External
   a. Career Fair
      i. 35 companies registered for the first day, 18 registered for the second. as of 30/11/2015
   b. APEGA Grant
      i. Looking for grant money to help fund Spring Formal, WEC delegate fees, the student mentorship program and mental health initiatives. Letter was sent over a week ago, haven’t heard back yet. The letter is in the meeting folder.
ii. Helping fund
   1. Spring Formal
   2. WEC Delegate
   3. Health and Wellness

c. First Year Relations
   i. Strategic plan for Transfer students was developed. The plan is in the meeting folder.

d. Sponsorship Sub-Committee
   i. Looking to form the sponsorship sub-committee for 2016/2017. Is there anyone particularly interested in being on this committee? First meeting would be in January.
   ii. Each Club must have a rep to participate
      1. Find a rep before next BoD
         a. Civ- Long term?
            i. Someone who isn’t just about to graduate

   iii. FY-Sponsorship how
      1. Combining ESS and clubs sponsorship
         a. Civ-How would sponsoring events work
            i. Up for Discussion
               1. Civ- Who can attend
                  a. Preferably someone from your exec

6. Report - Finance
   a. ESGF
      i. Friday Dec 4th
         1. Deadline for proposals

   b. ESAF
      i. Proposals
         1. see Point 3
         2. 4 proposals total

7. Report - Internal
   a. The Bridge
      i. The third issue of The Bridge came out on Sunday. This is the last issue of the semester. Printed copies are available at the geer store.
      ii. Available until Monday.

   b. Lock cutting
      i. Lockers in ETLC were cut by the Eng Phys club and we are currently handing out reimbursements for locks that were paid for but cut by accident.
      ii. Next semester I am hoping we can have the lockers dealt with earlier.
      iii. IT Department is looking into setting up an email system so that even if a volunteer forgets to print a receipt, all people who purchased a locker from us will get a confirmation email.

   c. Special ESS Merchandise
      i. Looking into doing orders in January
d. Website
   i. New website will hopefully be done by our next BoD Meeting
   ii. Mid January

8. Report - Services
   a. Mentorship
      i. Finished Round 1
         1. Starting Round 2 in January
            a. Will try to include Grant MacEwan Students
         2. Paired 32 Students
      ii. Expanding Panel Discussions
         1. Women in Engineering
         2. Non Traditional Careers after Engineering
   b. Engineering Undergraduate Equipment Fund (EUEF)
      i. Awarded Friday Nov 27th
      ii. Final Projects
         1. Decided by amount of money Faculty has
         2. Hoping the First 7 projects will be approved
   c. Peer Assisted Study Sessions (PASS)
      i. Planned next semester for EN PH 131
      ii. Looking for undergraduate who’s knowledgeable and willing to pioneer it
         1. Check EnggLink
   d. Transition
      i. VPS Winter
         1. Anton Sura
      ii. VP Planning
         1. Sush

9. Report - Student Life
   a. Battle of the Bands
      i. Applications are out
      ii. Some of the rules have been changed
         1. Check EnggLink for Rules

10. Report - Faculty
    a. No report sent

11. Report - Clubs
    a. CivE and EnvE
       i. Incident
       ii. Motion to move In Camera
          1. For
             a. Unanimous
       iii. Motion to move out of Camera
          1. For
             a. Unanimous
    b. CompE
       i. Meeting Format
          1. Committee style
       ii. Merch
iii. ECE week
   1. Infopackage done
   2. Speakers lined up

c. ChemE
   i. Nothing to Report

d. EE
   i. Umm Actually
      1. last week
      2. Successful
      3. Possibly another in Winter
   ii. Movie Nights
      1. Successful

e. EngPhys
   i. Proposal for EE, CompE, EngPhys EUEF Funded
      1. Prototyping lab
         a. More equipment
   ii. Went for Sushi
      1. 100% attendance of women
   iii. “Everyday is a fresh new hell”

f. FYEC
   i. Dodgeball tournament
      1. 114 attendees
   ii. Hall Party/Rave/Party
      1. “Too Fun Party”
      2. On campus
      3. After Midterms Second Semester
      4. EE-Where?
         a. Eng Phys - ECERF
         b. FY- Butterdome/Pavilion?
            i. Pres- Possible
            ii. EE- U of A doesn’t want to be associated with drinking events
   c. President- Dinwoodie
      i. FY-”Where is Dinwoodie?”

  g. MatE
     i. Nothing to Report
  h. MinE
     i. Absent
  i. MecE
     i. Absent
  j. PetE
     i. Nothing to Report

12. Review of the Action Item Table
   a. Movie Night at the End of the Year
      i. Towards end of next semester hosting Movie Night
      ii. Submitted 2 weeks before
13. Review next meeting date/BoD Schedule
   a. 12/01/2016
      i. New Doodle for new day of the week
14. Dismissal
   a. Motion to dismiss
      i. EE
         1. Seconded
            a. CompE
            b. President