ESS President BoD Report – Friday October 11th 2013
Last meeting: September 11, 2013

President’s Activities since Last Meeting

- Sept 13, SU Exec Dinner
- Sept 16 – Art Show meeting, creating a position in the ESS to continue institutional memory of the Annual Engineering Art Show, ensure it continues year to year, and keep up faculty relations (details in the works)
- Sept 17 – CEA YPG student presentation, large turnout, positive reviews (presentation on a day in the life of a consulting engineer, how the business works, etc.)
- Sept 18 – ESS AGM
- Sept 19 – APEGA SLC, student event tentatively set at Nov 14
- Sept 25 – CAPS Careers Day lunch meeting with Schlumberger representatives, Dean Lynch, and Carey Castillo (Manager, Employer Relations from CAPS), Schlumberger interested in initiating a program to support student groups (such as creating a fun competition to encourage well-roundedness and participation in students). Dean Lynch is super cool, increasing high school entrance average to tackle consistently increasing first year enrolment, decreasing transfer student allocations/increasing entrance averages for transfer students, ICE still happily on board for 2015 completion, no programs being cut to engineering, generally “safe” in terms of budget cuts
- Sat 28 – Helped run ESS Office for Engg Expo
- Oct 1 – CEA YPG inaugural meeting
- Oct 2 – COFA Senior Board
- Made and reviewed WESST Retreat forms
- Appointed and training new acting VP X
- Created office coordinators and poster coordinators
- Worked with SL to apply for APEGAA sponsorship

President’s Activities for the Coming Month

- Addressing SGS issues
- WESST Retreat Oct 17-20
- Amend policies to align with SU bylaws

President’s Regular Ongoing Activities

- Weekly Sr Exec Meeting
- Weekly Office Hours
- Monthly APEGA SLC Meeting
- Monthly BoD Meeting
### AVP Student Service

<table>
<thead>
<tr>
<th>Reports to:</th>
<th>VP Student Life</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oversees Coordinators:</td>
<td>None</td>
</tr>
</tbody>
</table>

#### Division’s Responsibilities:
- Works to acquire sponsorships from non-industry companies for ESS events
- Works with VP SL to complete Student Group Services event approval forms
- Works with VP SL and AVP Marketing and Advertising that events are sufficiently advertised
- Acquires important information regarding non-industry companies to hold events
- Maintains records regarding ESS event participation rates and information needed in planning future events

#### AVP’s Specific Role:
The AVP Student Services is responsible for:
- Managing record keeping of events
- Providing regular updates to VP SL
- Holding 2 office hours per week
Civil and Environmental:

- Hard hat ceremony (Mon) and AGM meeting (Tues) took place this week. No further updates.

Computer Engineering Club:

1. Old Events
   a. Microsoft Coding Competition – 70ish people
   b. Meet a Computer Engineer – 20ish people
   c. AGM -> VP Internal – Michael Blouin

2. New & Upcoming(ish)
   a. Bonspiel
      i. Sign-up to start soon
      ii. Ice booked for January 25th
   b. “Pretty sure it’s beef” BBQ
      i. Planning for Oct 21st
   c. Laser Tag
      i. Nov 8th
      ii. $35 per ticket, max of 30 ppl
   d. January Hack-a-thon
      i. Planning 24 hour coding hack-a-thon.
      ii. Have support from Github, Microsoft, & free Redbull
      iii. Coordinating with CompSci Club (they can get Intuit sponsorship)
   e. November/December Hardware Hack-a-thon
      i. Contacting Alberta ENTS Hackerspace for potential hardware workshop
Geer Week Rules Changes 2013/10/11

Schedule of Events
- Dates updated
- Battle of the bands has been moved to Thursday to coincide with WEC
  Movie night will be on Tuesday instead

Foreword
- Para. 1 addition
  “Engineers of different disciplines to get together, participate in friendly competition, and network with each other.”
- Para. 2 from
  “This year the engineering disciplines will compete against each other…”
  to
  “The engineering disciplines will compete against each other…”
- Para. 3 replace
  “However, this year we are bringing back an old tradition of Geer Week MVP. The Judges will now elect a Geer Week MVP to whoever they think deserves the title. This could be anyone who showed a particular dedication to the week.”
  With
  “Last year we revived the old tradition of Geer Week MVP and we will continue it this year. The judges will select someone deserving of the title who showed a particular dedication to Geer Week. Additionally, this year we would like to encourage the creation and use of cheers which are a great source of engineering spirit. There are already a number of great engineering cheers, a selection of which is included at the end of this rule book. We hope to see clubs create their own cheers and will be awarding spirit points for cheering.”
- Para. 4 replace
  “The rules are written with this in mind – cheating won’t help you…much. December grads and Deans Vacationers will be considered club members of the club they most recently affiliated. As well, University of Alberta Engineering Alumni and second year qualifying students may also compete and assist the club of their choice.”
  With
  “The rules are written with this in mind. Cheating won’t help you…much. Alumni, Deans Vacationers, second year qualifying students, and anyone else may compete with and assist the club of their choice.”
- Updated judges
Table of contents
- Updated

Judges

Geer Week Committee
- Updated event head judges

General Event Rules

Club Organized Events and Schedule
- Removed this heading as it is redundant

Added the following section:

Waivers

“All participants in geer week events will be required to sign a waiver and wear a provided wristband showing they have done so. The organizing club of each event will also be required to provide at least one sober person to help new competitors sign waivers. They will be required to sign the waivers as a witness, put on wrist bands, and ensure signed waivers are not lost.”

Club Registration, Withdrawal and Other Information

Changed “Interfaculty Participation” from:

Interfaculty Participation
Other faculties should be sent invitations to participate in Geer Week. Invitations shall be sent when the official rules are made available to the clubs. Advance notice is necessary for other faculties to participate.

In order to help interfaculty teams to plan adequately, a liaison will be appointed to each team to help them. Copies of previous Godivas, small posters, and movies will be provided. Any club wishing to provide a liaison will be compensated appropriately. Collusion to benefit the liaison team will be disciplined appropriately.

The invited teams will be treated as the first years, and will not have to organize any events, due to lack of experience, and they will not be required to enter Tech Display. The issue of order of competition will be worked out amongst the Engineering Clubs once the actual participation is known.

Other faculties should be given a copy of the Official Geer Week Rules. If they violate any major rules for an event or general rules for the week, the Club will be given an initial warning. Upon further infringement, they will be asked to leave at the discretion of the Judging Committee.
To External Team Participation

Other faculties and interested groups should be sent invitations to participate in Geer Week. Invitations shall be sent when the official rules are made available to the clubs. Advance notice is necessary for other faculties and groups to participate.

In order to help new teams to plan adequately, a liaison will be appointed to each team to help them. Copies of previous Godivas, small posters, and movies will be provided. Any club wishing to provide a liaison will be compensated appropriately. Collusion to benefit the liaison team will be disciplined appropriately.

New teams will not have to organize any events, due to lack of experience, and they will not be required to enter Tech Display. The new groups will not compete first in any of the events.

The external teams cannot win Geer Week and cannot win any plaques as we cannot guarantee the teams will compete in the following year to help the first years and return plaques. If an external team wins an event they will receive a certificate and the plaque will not be awarded for that event.

Other teams should be given a copy of the Official Geer Week Rules. If they violate any major rules for an event or general rules for the week, the Club will be given an initial warning. Upon further infringement, they will be asked to leave at the discretion of the Judging Committee.

ESS Involvement in Geer Week

- Para. 2 correct “manor” to “manner”

Blood Donating

- Renamed “Blood Drive”
- Para. 3 from
  “Ranked like a 60 point event...”
  to
  “Blood drive is ranked like a 60 point event...”
- Added paragraph
  “In order to encourage participation and help shine a positive light on geer week, a board tracking blood drive progress will be placed in a highly visible location, such as the ETLC atrium.”

Food Drive

- Added paragraph
  “The food drive will be tracked in the same manner as the blood drive.”
Scavenger Hunt

Required Items
- Bullet one replace
  “Case of 12 O Darbys (Or similar near beer)” with
  “Case of 12 Non-alcoholic beer”
- Fixed some random capitalization

Band and Dance Troupe

Details – Performance
- Bullet two remove
  “The first band will begin playing as noted in the schedule.”
- Bullet 7 from
  “Each club must dance to at least 50% of the theme related songs (25% of the songs)”
  to
  “Each club must dance to at least 25% of the songs. The required 25% must be theme related songs”

Movie Night

Judging Criteria
- Change Relevance to theme from 10 to 5 points
- Change Originality and Creativity from 15 to 10 points
- Updated total from 65 to 55 points

Design competition

Judging Criteria
- Change point total from 30/70 judges ranking/testing performance to 50/50
- Change all judge ranks from 5 to 10 points (originality remains at 10)

Engineering cheers
- Added this section with some engineering cheers from orientation:
## Engineering Cheers

### Who are we?

We are, we are,
We are the engineers!
We can, we can,
Demolish 40 beers!
Drink rum, drink rum,
And come along with us!
For we don’t give a damn for
Any damn man,
That don’t give a damn for us!

Y’arr! Show us your booty!

### What do we do?

We deal with rigid members,
And friction on them too.
Heat transfer between bodies,
Attractive force to boot!
Fluid dynamics, easy!
We’re way too smart for you,
But lying tangent to our curves,
We’ll integrate with you!

### F of x equals?

Sine, sine, cosine, sine,
3.14159
Sine, Sine, Cosine, Sine,
3.14159
SINE, SINE, COSINE, SINE,
3.14159
Stop! Integrate!

(turn left and make integral symbol)

### Ladies!

(girl’s only)
We are female engineers,
We carry calculators,
We’re outnumbered 5 to 1,
We’ll do our homework later!

### Aussie, Aussie, Aussie!

Oi, oi, oi!

Oi, oi, oi!

Oi!

Oi!

Oi, oi, oi!
Ch E ESAF Proposals

Funding proposal

Board of Directors

September 5, 2013

Conference:

- Canadian Society of Chemical Engineering (CSChE)
  - October 20-23, 2013
  - Fredericton, NB
  - www.cshe2013.ca

Objectives:

- Expose students to chem. eng. outside of the classroom setting
- Provide the opportunity for networking with academia and industry
- Attend sessions on the latest research and developments in chem. eng.
- Meet students from other chem. eng. programs across the country
- Present research, case studies, and posters on design projects

Benefits:

- Funds will allow the ChESS club to send a sizeable group to represent the University of Alberta
- Will encourage students to be more involved in the conference and the ChESS club in further years
- Awards and scholarships are given for presentations and posters
- The learning experience, networking opportunities, and friendships made go beyond the classroom setting

Costs:

<table>
<thead>
<tr>
<th></th>
<th>$/Night</th>
<th>4 nights</th>
<th>4 Rooms</th>
<th>Asking for (50%)</th>
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<tbody>
<tr>
<td>Hotel</td>
<td></td>
<td></td>
<td></td>
<td>$1,432.00</td>
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<tr>
<td>Flight</td>
<td>$860.03</td>
<td>$11,180.39</td>
<td>$5,590.20</td>
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<tr>
<td>Conference Fee</td>
<td>$150.00</td>
<td>$1,950.00</td>
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<td><strong>Requested Total</strong></td>
<td>$1,482.00</td>
<td>$13,580.39</td>
<td>$8,972.20</td>
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</table>
63rd Canadian Chemical Engineering Conference

Venue and Hotels

Venue
Hotels
Fredericton Tourism

Hotels

Crowne Plaza Fredericton Lord Beaverbrook
659 Queen Street
Fredericton, N.B.
E3B 5A6

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Rate</th>
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<tbody>
<tr>
<td>Standard Room (Single/Double occupancy)</td>
<td>$159.00</td>
</tr>
<tr>
<td>Standard Room (Triple occupancy)</td>
<td>$169.00</td>
</tr>
<tr>
<td>Standard Room (Quadruple occupancy)</td>
<td>$179.00</td>
</tr>
</tbody>
</table>

The above rates are in Canadian dollars and do not include hotel taxes.

Toll free reservations: 1-866-444-1946 and quote the “63rd Canadian Chemical Engineering Conference” at the time of booking.

Online reservations: [Crowne Plaza Fredericton Lord Beaverbrook Hotel Reservations](#)

Hotel room rates are only valid until Friday, September 20, 2013. After this date, reservation requests will be processed on availability at the hotel’s best available rate.
## Flights

<table>
<thead>
<tr>
<th>Date</th>
<th>Departure</th>
<th>Arrival</th>
<th>Total Travel Time</th>
<th>Layover</th>
</tr>
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<tbody>
<tr>
<td>October 20, 2013 - Departure</td>
<td>Edmonton (YEG) 9:08am</td>
<td>Toronto (YYZ) 3:30pm</td>
<td>3h 44m</td>
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<tr>
<td></td>
<td>Air Canada 1165</td>
<td>Economy/Couch (L)</td>
<td></td>
<td>3h 15m</td>
</tr>
<tr>
<td></td>
<td>YEG 9:08am</td>
<td>YYZ 3:30pm</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>YEG 9:08am</td>
<td>YYZ 3:30pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Air Canada 1165</td>
<td>Economy/Couch (L)</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>YEG 9:08am</td>
<td>YYZ 3:30pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 23, 2013 - Return</td>
<td>Fredericton (YFC) 6:00am</td>
<td>Montreal (YUL) 6:17am</td>
<td>1h 17m</td>
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<td>Air Canada 7467</td>
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<td>Air Canada 7467</td>
<td>Economy/Couch (L)</td>
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</tr>
<tr>
<td></td>
<td>YFC 6:00am</td>
<td>YUL 6:17am</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Trip Summary

- **Edmonton to Fredericton**
  - 1 Ticket: Return
  - Traveler 1: Adult
  - Flight: CA 89
  - Taxes & Fees: $316.60
  - Total: $860.03

All prices quoted in Canadian dollars.

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### Important Flight Information

We want you to know the airline you're traveling with has the following restrictions regarding your flight:

- **Tickets are nonrefundable and nontransferable. Name changes are not allowed.**
- **The airline may change additional fees for checked baggage or other optional services.**
- **Airlines may change flight schedules and terminals at any time.**
- **Correct travel documents are required.**
  - It's your responsibility to check your documents before you travel. Please click here for up-to-date passport, visa and health information.
Registration Fees

Registration will open August 5, 2013. Registration fees for budget purposes (All fees are in SCAN):

<table>
<thead>
<tr>
<th>Registration type</th>
<th>Early Registration before midnight Sept. 15, 2013</th>
<th>Registration Sept. 17, 2013 and after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member CIC/CSCHE</td>
<td>$590.00</td>
<td>$710.00</td>
</tr>
<tr>
<td>Non-Member</td>
<td>$780.00</td>
<td>$885.00</td>
</tr>
<tr>
<td>Foreign Visitor/Member Foreign Society</td>
<td>$615.00</td>
<td>$735.00</td>
</tr>
<tr>
<td>Retired CIC/CSCHE Member</td>
<td>$260.00</td>
<td>$275.00</td>
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<td>Unemployed CIC/CSCHE Member</td>
<td>$90.00</td>
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<tr>
<td>Post-doc CIC/CSCHE Member</td>
<td>$330.00</td>
<td>$350.00</td>
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<tr>
<td>Post-doc Non-Member</td>
<td>$610.00</td>
<td>$670.00</td>
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<tr>
<td>One-Day Registration Member CIC/CSCHE</td>
<td>$300.00</td>
<td>$390.00</td>
</tr>
<tr>
<td>One-Day Registration Non-Member</td>
<td>$400.00</td>
<td>$490.00</td>
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<tr>
<td>Accompanying Person</td>
<td>$45.00</td>
<td>$50.00</td>
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Student Registration Fees:

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<th>Registration type</th>
<th>Early Registration</th>
<th>Registration Sept. 17, 2013 and after</th>
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</thead>
<tbody>
<tr>
<td>Graduate Student Member CIC/CSCHE</td>
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<td>$250.00</td>
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<tr>
<td>Graduate Student Non-Member</td>
<td>$310.00</td>
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<td>Undergraduate Student Member CIC/CSCHE</td>
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<tr>
<td>Undergraduate Student Non-Member</td>
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<td>$175.00</td>
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Optional Events:

<table>
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<tr>
<th>Event</th>
<th>Early Registration</th>
<th>Registration Sept. 17, 2013 and after</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference and Awards Banquet (Tuesday, October 22)</td>
<td>$78.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Student Banquet (Monday, October 21)</td>
<td>$20.00</td>
<td>$25.00</td>
</tr>
</tbody>
</table>

Canadian Society for Chemical Engineering (CIC/CHE) members benefit with a discount on the conference registration.

Join the CIC/CHE now!
C.2.2: The Engineering Students’ Activities Fund

Preamble:
The Engineering Students’ Activities Fund (ESAF) is purposed to help engineering students attend seminars, conferences or sessions related to their engineering education.

Policy:
1. Funds from ESAF shall be kept in a separate bank account from that of the ESS.
2. The Vice-President (Internal), Vice-President (Finance) and the President of the Society shall have signing authority. All transactions require two of the aforementioned as signers.
3. All contributions directed towards ESAF will be deposited into the ESAF account and its allocation will be determined by the ESS Board of Directors.
4. Surplus monies will go to the following year’s gross amount.
5. Written proposals must be submitted at least 24 hours before the meeting. An emergency meeting may be called for time sensitive proposals.
6. Proposals must include:
   a. The impact the funds will have on the attending students and engineering students in general
   b. A projected timeline
   c. A detailed budget
7. ESAF proposals must be made by a full time undergraduate engineering student.
8. The student will be required to share the gained knowledge with other engineering students. This can be a presentation, written document or both.
9. The BOD shall review the proposals as follows:
   a. Each board member shall receive and review a copy of the proposals.
   b. The proposals will be evaluated according to (but not necessarily in the order of):
      i. Student impact
      ii. Economic sensibility
      iii. Other criteria at the discretion of the BOD
10. The board will require a brief oral presentation from the authors of a proposal.
11. The BOD shall follow up on funded projects by requiring an oral and/or written progress report from all funded students. These reports might include, but are not limited to:
    a. Receipts
    b. Status reports
    c. Photos
12. The ESAF will cover at most 50% of travel related expenses, including accommodation.
13. Other expenses will be covered at the discretion of the board.