

Board of Director's Meeting-- October 11, 2013

Attendance: Bijan (Chair), Cecilia (President), Caitlin (VP Finance), Adam (VP Student Life), Arthur (Pet E), Sarah Jane (Mec E), Nicholas (Eng Phys), James (Comp E), Jason (FYEC), Carlos (EE), Alysha (MESS), Andrea (Chem E), Chelsea (assistant to the chair).

total 20 votes

meeting called to **order** at 5:05 pm

1. Approval of the Agenda

- MecE motions to accept
- VP Finance seconds
- unanimous pass

2. Approval of Minutes

- President motions to accept
- MecE seconds
- unanimous pass

3. Introductions

4. Reports

a. President

- biomed students not cut, lack of interest this year
- 3 prof agreed to voluntary retirement
- structure to be completed in 2015, will open up more space for students
- largest 1st year class accepted, as per previous 3 years

b. VP Finance

- budget will be a double entry system for the sake of ease
- audit delay because of confusion with accounts. Cost about \$3,500
- ESAF money currently \$5,000 in the account, tentatively add \$5,000 after audit completed. See report.
- FAMF distributed when audit complete, request budget from clubs in later October, also need enrollment numbers from each club.
- new computer has been purchased for the ESS

Proposal to go through new business before continuing with reports.

- proposal agreed to

6. New Business

a. Geer Week 2014 Rulebook

- changes have been made to some dates
- clarification on who can join a club or event during Geer Week (4th paragraph)

- waivers must be signed, witness must be sober, not necessarily be AA trained
- President motions to change the wording
 - ...alumni, dean's vacation, qualifying year 2, Alumni and current University of Alberta students may participate with a club of their choice for the duration of Geer Week.
- EngPhys seconds
- unanimous pass

- discussion regarding cheers. Orientation approved are in the handbook
- MecE motions that clubs should be penalized for creating inappropriate cheers.
- VP Student seconds
- unanimous pass

b. ChESS ESAF proposal

- ChESS taking place in Fredericton
- cost ~\$10,500, increased amount because of flights
- 11 students are going, down from 13. 3 of these are presenting papers/ project from design 1 in the tech display and to other students
- conference is about tech presentations, networking and industry tours
- U of A will probably be asked to host soon. Last hosted 4 or 5 years ago, bit no commitments have been made at this time.
- would like to send a sizable group, to increase involvement in ChemE, and to compare with the U of C from last year (they sent ~30).
- asking for conference fee, 1/2 of hotel, and 1/2 of flights to be covered

- Q: How were delegates decided?
 - A: Interested were asked to pay a deposit, no year 2 students
- Q: How is the conference applicable to the larger student body?
 - A: Topic for this year is sustainability
- Q: How many of this year's delegates have gone before?
 - A: 3, of which 2 are presenting this year.

- PetE proposes that conference fees should be paid for
- EngPhys wants to support the students presenting, and representing the U of A

- President motions to fully fund the conference fees for 11 students, and pay 25% of the accommodation, on the condition to bring reports, photos, presentations, or presenting powerpoints back.
- EngPhys seconds
- \$2,366 granted in ESAF funds to ChESS, motion by the President
- Seconded by MecE
- ChemE abstains, unanimous pass.

c. MecE ESAF proposal

- \$800 total for hotel, asking for 1/2
- nothing is released yet
- using the UK's fees from last year
- tried to talk to organizers

- Q: Why should they be funded? What kind of funding are they looking for? What are their expectations?
- A: Asking for conference fees to be paid for. Maybe

- President motions to table the proposal until MecE would like to present again, maybe February?
- CompE seconds
- unanimous pass

4. Return to Reports

- c. VP External: Naaba is the new proxy
- d. VP Student Life:
 - UAEC November 2
 - asked for more APEGA judges
 - need a consulting challenge
 - VEX kits, 1 confirmed, asked for 5, most likely receive 1 or 2 more.
 - These kits are robo building kits used in competitions, gain familiarity, "they're cool"
 - Headshave in ETLC on November 22, starting at 10am
 - SU (2 or 3 exec) are joining
 - ChemE informs Ag-For headshave at SUBstage at the same time
 - VP student life motions AVP Student Services becomes a new portfolio, a candidate already in place
 - President seconds
 - unanimous pass
- e. VP Internal:
 - lock cutting on October 15, 2013
 - EngPhys asked for list of students/date clarification
 - November 23, ESS will have a presence at WISEST
- f. Clubs
 - ECE laser tag event on November 8, 2013. Buy tickets (\$35)
 - look for posters. 6 hours starting at midnight. Not making profits
 - minimum 30 people by the 25th, maximum 70 if possible
- g. SU Councillors: none present
- h. Faculty: none present

5. Old Items: none

7. Announcements:

- a. Campus Cup (Registration due November 1): No official ESS team

b. APEGA photo contest (Closes December 31)

President motions to add new business. Unanimous pass

- biomedical conference funding proposal.
- full conference fees proposal from ChemE student
- MecE had an interested student, asked too late to be included as per policy.
Proposals must be submitted 24 hrs. before BoD meetings.

- President motions to table this discussion until next month, with retroactive payments a possibility.

- EE seconds

- MecE, MatE, EngPhys against, FYEC abstains. motion passes

8. **Next meeting** will be decided with a Doodle Poll, meetings usually held the 2nd week.

Chair motions to adjourn the meeting, MecE seconds. unanimous pass

Meeting **adjourned** 6:46 pm.