

# ENGINEERING STUDENTS' SOCIETY

## Board of Directors

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### MINUTES

**Date:** Wednesday September 11<sup>th</sup>, 2013 – 5pm ATCO Design Lab

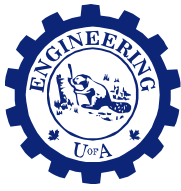
**Attendance:** Cecilia Gee (President), Nicholas Adamski (Eng Phys), James Finlay (Computer), Adam Manfrin (VP Student Life), Keita Hill (Civil), Sarah-Jane Laxdal (Mech E), Abdullah Hamid (SU Councillor), Braiden Redman (SU Councillor), Andrea Buchfink (Chemical), Curtis Ness (Materials), Alysha Hudson (Materials), Arthur Marshall (Petroleum), Connor Harper (Office of the Dean)

**Regrets:** VP Finance, VP Internal, VP External, First Year Representative, Mining, Electrical

1. Approval of the Agenda
  - a. Motion by ChE, Seconded by Mech E. Passed
2. Approval of the Minutes
  - a. Previous year not necessary
3. Introductions
4. Reports
  - a. President
    - i. Presented ESS Summer Retreat
    - ii. Organized Orientation 2013 presentation, procured and delivered handbooks
    - iii. Taking on External portfolio – organized CEA mixer for Sept 17<sup>th</sup>, attended SU AWG meeting September 4<sup>th</sup>
  - b. VP Finance (Absent)
    - i. Budget for AGM being finalized
    - ii. Auditor contacted and working on audit for 2013-2014 financial year
    - iii. FAMF budget will be asked for soon and distributed accordingly after budget passes
  - c. VP External Relations (Absent)
  - d. VP Student Life
    - i. Headshave moved to November 29<sup>th</sup> to SUBStage to promote attendance and publicity
    - ii. Geer Week Battle of the Bands may have been moved to Wednesday/Thursday to coordinate events with WEC 2014
    - iii. Country Crusade is being changed to mystery bar in Edmonton, September 27<sup>th</sup>
  - e. VP Internal Affairs (Absent)
    - i. Initial engg paper missed by Burke Group
    - ii. President ordered both blue and purple engg paper
    - iii. Blue paper available to clubs to buy \$100/pad
  - f. Mechanical Engineering Club
    - i. Office cleaning
    - ii. Recruitment
    - iii. Career Forum
    - iv. 2<sup>nd</sup> year sundaes in the works
  - g. Civil Engineering Club
  - h. Petroleum Engineering Club

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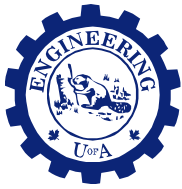
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- i. September 19<sup>th</sup> BBQ
- ii. Increasing involvement.
- i. Mining Engineering Club (Absent)
- j. Electrical Engineering Club (Absent)
- k. Engineering Physics Club
  - i. AGM September 17<sup>th</sup>
- l. Computer Engineering Club
  - i. AGM September 17<sup>th</sup>
  - ii. Coding competition Wednesday, talking with Microsoft
- m. Chemical Engineering Club
  - i. AGM Tomorrow
  - ii. ChemE/MechE night Friday
  - iii. Painted office
  - iv. Participated with CME 200 for second years new to discipline
- n. Materials Engineering Club
  - i. AGM Tomorrow. Looking for Room for AGM
  - ii. Questions regarding funding of international engineering competition.
- o. First Year Engineering Club (Absent)
  - i. First year elections End of September
- p. SU Councillors
  - i. By Elections for SU (2/4 vacancies) and GFC (4/4 vacancies)
  - ii. Polling Stations on Mayoral Elections around campus, students wanted to maintain the stations, position is compensated and with training
  - iii. Several SU Bylaws under review, open to students for proposed changes
  - iv. Contact bredman@ualberta.ca for SU lobbying
- q. Faculty
  - i. Room booking: Central controlled (ETT) or Faculty controlled (Connor) – Faculty controlled rooms would be ATCO/Colt Design lab and Solarium (with application form)
  - ii. Hallway noise – several complaints received. If noise doesn't die by end of month power may be cut to clubs rooms
  - iii. Club Presidents and ESS Sr Exec get access to ETLC after hours after sending in 13 digit student ID to Connor Harper
  - iv. Undergraduate Student Staff Committee for teaching awards, 1 representative per club.
- 5. Old Items
- 6. New Items
  - a. ChESS ESAF Proposal
    - i. President tables ESAF proposal to next meeting, Seconded by MecE, passes unanimously
  - b. Wanted: BoD Chair and Executive Assistant
  - c. Caitlin will send out information regarding FAMF.
- 7. Announcements
  - a. WESST Retreat Oct 17-20
    - i. Vancouver

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8. Next Meeting
  - a. Doodle.
9. Adjournment
  - i. Motion by EnPhys, seconded by MecE

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