



ENGINEERING STUDENTS' SOCIETY

Board of Directors

Date: 12/01/2015

Start time: 5:04

Location: Atco

Attendance:

Position	Votes (/32)	Name	Present/Absent/Proxy
Chemical Engineering Club President	3	Rabia Ladha Cathy Grant	Present
Civil & Environmental Engineering Club President	4	Dimple Ji	Present
Computer Engineering Club President	1	Brittany Lamorie	Present
Electrical Engineering Club President	3	Nick Zarft	Present
Engineering Physics Club President	1	Sam Anderson Miike Bardwell	Present
First Year Engineering Club President	5	Nick Seniuk	Proxy
Materials Engineering Club President	1	Matt Lomas	Proxy
Mechanical Engineering Club President	5	Brooks Atley	Absent
Mining Engineering Club President	1	Matt Ready	Present
Petroleum Engineering Club President	2	Rachel Ramkhelawan	Present
President	1	Sarah Elder	Present
VP External Relations	1	Raymund Sampaga	Present
VP Finance	1	Marcus Stack	Present
VP Internal Affairs	1	Aksana Engel	Present
VP Services	1	Anton Sura	Present
VP Student Life	1	Riya Riya	Present
Faculty		Connor Harper	Absent
Engineering Counselor		Tom Patrick Jason Wang	Absent
Guest			
Guest			

Agenda Items

1. Approval of the Agenda
 - a. Agenda approved.
2. Approval of the previous minutes
 - a. Approval of previous minutes.
3. ESAF Proposals
 - a. Canada SmallSat Conference
 - i. Toronto Ontario
 - ii. Feb 2-3
 - iii. Note:
 1. Exec Assistant
 - a. Sorry I can't be here for meeting, Shell's info session is downstairs right now. Please feel free to text/email me with any questions or concerns.
 - b. There have been three applications submitted so far, We can accept 2 people or give funding to split.
 - c. The order they arrived was:



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- i. Darian Van Paridon
 - ii. Nathan Klapstein
 - iii. John Grey
 - d. Nathan has not filled out the proper application form nor responded to me at all since I received his email Jan 7th
- iv. Darian Van Paridon
 1. Overview
 - a. 3rd Year EngPhys
 2. Impact
 - a. Diffusing his knowledge. Presenting his Dean's research award.
 3. Requesting
 - a. \$400.00
 4. Total Cost
 - a. \$980.01
 5. Hearing about this conference
 - a. AlbertaSAT
 6. Questions
 - a. Has Darian gotten any other funding? No, he couldn't get funding from other groups.
- v. John Grey
 1. Overview
 - a. 3rd Year EngPhys
 2. Impact
 - a. Establish connections in engineering.
 3. Requesting
 - a. \$400.00
 4. Total Cost
 - a. \$901.09
 5. Hearing about this conference
 - a. AlbertaSAT
 6. Questions
 - a. Did John receive funding from ESAF? He did but then he was unable to attend the event.
- vi. Nathan Klapstein
 1. Overview
- vii. First Year; wants to go into electrical or engineering physics
 1. Impact
- viii. Requesting
 1. \$500.00
- ix. Total Cost
 1. \$1129.14
- x. Hearing about this conference
 1. AlbertaSAT
- xi. Questions
 1. According to policy we can only send two people with a total of \$800.00. We decided to give all three money but split the \$800.00 between three



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- people. Suggestions to have people submit resumes as well as stating if you have ever received money before.
- xii. Motion by EE to give Dorian \$400.00 and John \$300.00 and \$100.00 for Nathan.
1. Services seconded
 2. Amend the motion on the table.
 - a. For
 - i. External
 - ii. CompE
 - iii. Mining
 - iv. Services
 - v. Finance
 - vi. First Year
 - b. Against
 - i. PetE
 - ii. ChemE
 - iii. MatE
 - iv. EE
 - v. EngPhys
 - vi. Civil
 - vii. 14 against therefore the motion fails.
- xiii. Voting for 300.00 Dorian, 300.00 John, 200.00 Nathan.
- a. For
 1. External
 2. CompE
 3. Mining
 4. Services
 5. Finance
 6. First Year
 7. PetE
 8. ChemE
 9. MatE
 10. EE
 11. EngPhys
 12. Civil
 13. PetE
 14. VPI
 15. VPSL
 - ii. Vote: Unanimous
 - b. Against
 - i.
 - ii. Vote: None
 - c. Abstain
 - i. Aksana, Sarah
 - ii. Vote:



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4. Report - President

a. FAMF

- i. Our motion was approved by SU Council. It was unanimous and they thought it was an outstanding presentation. We need 15% voter turnout and over half in favour. The average student has been incredibly against FAMF, these students are generally not involved. We really need the clubs to help. Get out there and make your friends vote or we might not succeed. It will happen during our elections. It will be an extra page referred to as the Referendum Election. We need approximately 630 people to vote. EE suggested creating an info package for students to promote it.

b. Congress

- i. Policy changes to the way we select our committees. Going a second time was not near as valuable as going the first time. Ideas for the strategic plan. One of the schools created minors for their school. By minor, it means minor as in 'I am minoring in business'.

c. Outgoing Plan

- i. Transition docs (more than just for the next President) Including volunteer documents. Hopefully make the ESS better for the years to come.
- ii. Position Contracts - May need to amend into policy. Each person that volunteers with the ESS must fill it out and sign it so that they take their contracts seriously.
- iii. Transition Retreat - We don't know all the things we used to do because of the big resignation a couple years back. Hopefully we can run a transition retreat this year. Calgary does this and Sarah thinks this would be really valuable.
- iv. BoD and Council changes - Everyone is doing more things than us. There are some small changes that could make us a bit less mediocre. Getting senior exec to do more planning rather than operational things.
- v. Strategic plan - Let's talk about this at next BoD. Making huge strategic plan.

d. Strategic Plan Update

e. Exec Assistant

i. Doodle Poll

1. Results

- a. 16- Tuesday
- b. 12- Wednesday
- c. 8- Thursday

2. Set Winter 2016 meeting times. We are going to set dates for the rest of our Meetings. February 2nd, March 1st, April 5th. First Tuesday of the month. Trying to book fancy room in Van Vliet. Sarah is sick of this room.

5. Report - External

a. Career Fair

- i. 55 companies registered in total
- ii. Solarium has been closed off since Monday (yesterday) evening at 4pm and will remain closed until Friday noon
- iii. Booths will be set up today and ready for companies to use for tomorrow
- iv. From 9-4, for Wednesday and Thursday.



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- b. Sponsorship Committee
 - i. First meeting will be held January 19 5 pm and be held bi weekly
 - 1. Will not be held during days we have BOD
 - 2. Either the President or a club's sponsorship representative may attend
 - ii. Plan to have sponsorship packages ready before the end of the semester
 - iii. For those interested to attend:
 - 1. Recall previous methods of acquiring sponsorship
 - 2. Previous or current sponsorship packages, if available
 - c. WEC
 - i. Starting this Wednesday, January 13 and ending Sunday, January 17
 - ii. 21 delegates will be attending and head delegate will be Josh
6. Report - Finance
- a. 3 ESAF Proposals
 - i. 3 Presentations
 - ii. Stuff coming up next meeting regarding the budget.
7. Report - Internal
- a. The Bridge
 - i. The January edition of The Bridge will come out during the last week of January.
 - b. Lockers
 - i. Significant changes have been made to the locker selling system at the Geer Store. Anyone who rents a locker in ETLC must now fill out a form.
 - 1. These forms will be collected in a binder in the Geer Store
 - 2. I will go through them right before locks are cut so that we have an extremely accurate list of lockers that have been paid for.
 - 3. On top of that, when the GEER Store volunteer inputs the renters CCID into the online system, they will get an email from the ESS as well.
 - a. This acts as an online receipt almost.
 - 4. With these two extra systems in place we are hoping this diminishes all issues we have had in the past with lockers being wrongfully cut.
 - ii. I have made appropriate (proposed) changes to the policy manual.
 - iii. Motion to approve the policy changes.
 - 1. Unanimous.
 - c. Engg Paper Colour
8. Report - Services
- a. Mentorship
 - i. Round 2 Program
 - 1. Deadline is 15th January
 - a. Advertising in Engglink and classrooms to boost numbers
 - b. looking for assistance from First Year Club
 - b. Engineering Undergraduate Equipment Fund (EUEF)
 - i. Still haven't received number from faculty
 - 1. Will be holding another meeting for VPA's once value given
 - 2. Faculty is struggling with all the responsibilities.



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- c. VP Academic Council
 - i. For all discipline club VPA's
 - 1. Purpose: To consolidate efforts in representing all students
 - 2. More info for them in emails/during first meeting
 - d. Transition (reminder)
 - i. VPS Winter (for operational business)
 - 1. Anton Sura
 - ii. VP Planning (for future development of the role)
 - 1. Sush
9. Report - Student Life
- a. No report sent
 - b. Battle of the Bands
 - i. Next Friday
 - ii. Most popular event at GEER week
 - iii. We want everyone to come so that we can keep the spirit alive this semester.
 - iv. Conflict with other club events. Try to prevent this from happening in the future
 - v. We will give every club president's fifteen tickets to sell from their post.
 - vi. About 6 bands are playing. Registrations for bands have closed but if there is a discipline band you can come talk to Riya.
 - vii. Happening at 7 PM at the Ranch. Buses from stadium car park.
 - viii. Civil suggested releasing a date for the event during the application form.
 - ix. Country Crusade is happening at the end of this month. Hopefully January 29th. Emails will be sent out to club president's.
 - x. Movie night is going to happen at the end of March.
 - xi. Use ESS calendar
10. Report - Faculty
- a. No report submitted.
11. Report - Clubs
- a. CivE and EnvE
 - i. ski trip coming up. January 22 - 24
 - ii. grad photos are coming up. clubs use the grad photos in the lounge
 - b. CompE
 - i. ECE week is coming on January 25 - 29
 - ii. 3 nights of tech talks, highlighting jobs in ECE, we want the first years to come out
 - iii. mixer on Friday
 - iv. pancake breakfast on the 28
 - v.
 - c. ChemE
 - i. Bar Night next friday
 - ii. Clothing presales
 - d. EE
 - i. Mixer is the same day as the battle of the bands
 - e. EngPhys
 - i. Prof left to ECE...



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- f. FYEC
 - i. Student-Prof Mixer-Higher Year Students
 - ii. Initially thought beer pong tournament but now going to rent out Billiards for first years and others to enjoy
- g. MatE
 - i. Two tech talks on the weekends with food and a certificate
 - ii. one is about corrosion and one is about welding
 - iii. clothing order
 - iv. grad photos
 - v. grad fundraising
- h. MinE
 - i. Mining Games Feb 19-21
- i. MecE
 - i. No report submitted
- j. PetE
 - i. AGM
 - ii. Tried executive retreat but only one person showed up. :(
 - iii. Trying to do more events and stuff
 - iv. Not registered as a student group right now, just a department association
 - v. Tech talk
 - vi. A couple of social events
 - vii. Fundraising to send a team to the Petrobowl, team of 6 people want to send; this is occurring in Dubai. Suggestions or guidelines for how to do this.
- 12. Tabling Number 5!
- 13. We will be tabling the Policy Changes!
 - a. BoD Committees
 - i. Policy Committee
 - 1. ESAF Committee
 - 2. Conference Selection Committee
 - b. Email suggestions for next BoD.
 - c. Appendix A - listing the managing club for lockers, locker form
 - i. Motion to approve the appendix,
 - 1. Seconded by VPS.
 - a. Unanimous.
 - d. ESAF Policy
- 14. CRO Update
 - a. Date Selection : March 9th and 10th (second week of March); elections form coming out soon, blurb in EnggLink this week
 - b. Involvement with other clubs. It's up to clubs if they want to use CRO and ESS system. Clubs could also use the SU system. Talk to Mike. Ideally they should be on the same date as the ESS elections. Send policy pertaining how the election runs.
- 15. Discussion of FA/SU Relationship
 - a. SU Bylaw change proposal
 - i. Included in the Drive
 - b. Other items
- 16. Review of the [Action Item Table](#)



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- a.
- 17. Review next meeting date/BoD Schedule
 - a.
- 18. Dismissal
 - a. Motion to dismiss: EngPhys
 - i. Seconded by CompE
 - 1. Unanimous.