ENGINEERING STUDENTS’ SOCIETY
Board of Directors

BOARD OF DIRECTORS MEETING
October 16 2017
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**Meeting Minutes**

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## Meeting Minutes

**Date:** 17/07/2017  
**Start time:** 5:30 pm  
**Location:** NREF 3-100

### Attendance:

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<th>Votes (/33)</th>
<th>Name</th>
<th>Present/Absent/Proxy</th>
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<td>Chemical Engineering Club President</td>
<td>2</td>
<td>Kyle Cugnet-Huber, Kevin He</td>
<td>Present: Kevin</td>
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<tr>
<td>Civil &amp; Environmental Engineering Club President</td>
<td>4</td>
<td>Ziad Mohamad</td>
<td>Present</td>
</tr>
<tr>
<td>Computer Engineering Club President</td>
<td>2</td>
<td>Jessica Prieto</td>
<td>Present</td>
</tr>
<tr>
<td>Electrical Engineering Club President</td>
<td>3</td>
<td>Logan Snider</td>
<td>Present</td>
</tr>
<tr>
<td>Engineering Physics Club President</td>
<td>1</td>
<td>Brennan Undseth, Wesley Stolte</td>
<td></td>
</tr>
<tr>
<td>First Year Engineering Club President</td>
<td>6</td>
<td>Rafael Rigon</td>
<td>Absent</td>
</tr>
<tr>
<td>Materials Engineering Club President</td>
<td>1</td>
<td>Joseph Schafers</td>
<td>Present</td>
</tr>
<tr>
<td>Mechanical Engineering Club President</td>
<td>5</td>
<td>Eric Hamel</td>
<td></td>
</tr>
<tr>
<td>Mining Engineering Club President</td>
<td>1</td>
<td>Brett Ostenberg, John Wagner</td>
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<tr>
<td>Petroleum Engineering Club President</td>
<td>1</td>
<td>Riley Graham, Jacobus Badenhorst</td>
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<tr>
<td>President</td>
<td>1</td>
<td>Josh Goselwitz</td>
<td>Present</td>
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<tr>
<td>VP External Relations</td>
<td>1</td>
<td>Maha Adnan, Farhan Kahn</td>
<td>Present: Farhan Khan</td>
</tr>
<tr>
<td>VP Finance</td>
<td>1</td>
<td>Rafael Rigon, Yanzhao Yang</td>
<td>Proxy: Reuben</td>
</tr>
<tr>
<td>VP Internal Affairs</td>
<td>1</td>
<td>Kirill Makhachev</td>
<td>Proxy: Mandy Lim</td>
</tr>
<tr>
<td>VP Services</td>
<td>1</td>
<td>Dorsa Nahid, Sara Mokhtari</td>
<td></td>
</tr>
<tr>
<td>VP Student Life</td>
<td>1</td>
<td>Gill Pierce, Nick Senuik</td>
<td>Present: Gill Pierce</td>
</tr>
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### 1. Approval of the Agenda
   a. Motion to approve the agenda: Logan
   b. Seconded: Ziad
   c. Approved

### 2. Ratifying the Chair, Dayton Chen
   a. Motion to ratify Dayton Chen as chair: Josh
   b. Seconded by Logan

### 3. Approval of previous minutes
   a. Motion: Logan, EE
   b. Seconded: Josh: President

### 4. Report - President
   a. See Report

### 5. Report - Communications
   a. See Report

### 6. Report - External
   a. See Report

### 7. Report - Operations and Finance
   a. See Report

### 8. Report - Internal
   a. See Report

### 9. Report - Services
   a. Paint night around 20 people showed up
   b. Hiking trip had about 14 people, positive reactions
   c. Take a break has had good attendance, enjoyment

### 10. Report - Student Life
    a. GEER week reminder to register by Nov. 1
    b. Dark Matters is this Thursday (Telus World of Science has invited GEER week coordinators to learn about how to present tech displays)
    c. UAEC registration open
d. Glow party successful

e. Meeting tomorrow with SU about final numbers for GEER gardens at beginning of September

f. MechE club question: When will we get information about theme?
   i. Gill: Will ask Nick

11. Report - Clubs

a. Civil:
   i. Next events Oct. 30, Nov. 1
   ii. Nov. 27 specialization panel

b. CompE
   i. No representation

c. ChemE
   i. See Report
   ii. Want to ask if discipline clubs want to collaborate on clothing orders
      1. CivE(Civil) who do you liaise with for orders?
      2. ChemE: Will send you contact information
      3. CivE: Our VP student life also has information to swap
      4. EE and MatE also show interest
   iii. Battle of the bands question: Do all band members have to be chemical engineers
      1. Gill: Haven’t really decided. In past years some disciplines have taken from others. Can talk about that in future meetings
      2. ChemE: Is it up to us to choose our own bands?
         a. Gill: Yes

d. EE
   i. EUEF meeting (Engineering Undergraduate Equipment Fund). Have a pool of roughly $200 000 each year to upgrade undergraduate labs. Making some progress. Deciding where we will be keeping the money. Any updates regarding that?
      1. Josh: Would that affect how money is spent?
      2. EE: Pressure to move the funds outside of the faculty’s domain (student-owned funds). Still need to work with the faculty but over the next two years we need to move the funds outside of the faculty’s bank account.
      3. Raymond: Rafael said there might have been some misunderstanding. Had some talks with Dean Forbes regarding his concern with the equipment fund.
      4. Josh: Students had more voting power than faculty, should be balanced. For next BoD we will have an update.

e. EnggPhys
   i. No rep

f. MatE
   i. Have our first board games nights tomorrow, general services building, first door on the left when walking out of NREF
   ii. Bladesmithing teams have designed our blades. Casting them in November.
g. Mining
   i. Push within faculty to be more collaborative with Profs. Looking to open forum about what is and isn’t working with curriculum
   ii. Sending 5 students to Saskatoon for case competition in a month
   iii. ChemE: How doing the forum?
       1. MinE: Professor suggested “beef and pizza”. Pizza provided, students bring “beef”, issues about program.

h. MechE
   i. Merch orders starting this week
   ii. Events; have our billiards bonanza (pool tournament and social) Nov. 10. Tickets on sale soon. All departments welcome.
   iii. Student prof social Nov. 24
   iv. Budget for this year and last year have recently been completed.
   v. Does anyone in CompE or anyone else doing a curling bonspiel this year?
      1. EE: Haven’t heard anything
      2. Josh: Could make it a GEER week event

i. PetE
   i. No rep

13. Discussion items
   FAMF update:
   Josh: Had 1 on 1 consults last week and today. Town hall tomorrow in ETLC E1-001. Open discussion about what we have planned, what we have heard so far. May call an “emergency” BoD meeting at the end of the month.

12. Review of the Action Item Table

13. Review next meeting date/BoD Schedule
   a. Josh: 20th of November in NREF 3-100 at 5:30pm

14. General concerns
   a. Josh: Have MatE and Mining received emails about student groups from Europe?
      i. MinE: Interesting but financially restricted. Lack of sponsorship makes student group travel to Europe difficult.
      ii. MatE: Would like more information before committing to anything. Didn’t seem like there were many benefits on the surface
      iii. CivE: No hosting commitments right after joining.
      iv. MatE: Follow-up meeting required
      v. Josh: ESS wouldn’t partner, more discipline clubs

15. Dismissal
   a. Motion to dismiss: Ira
      i. Seconded by Gill
      ii. Meeting Adjourned 5:54
Individual report: ESS President

ESS President and Internal Elections Completed
- Rafael Rigon President 2018-2019, President-Elect 2017-2018
- Debosreee Mukherjee and Mandy Lim VP Internal 2018-2019, Co-VP Internal-Elect 2017-2018

Meeting with University Senate Representative Wednesday
- Will share details of meeting next BoD

FAMF Renewal
- Completed one-on-one consultations with Engineering Clubs and Student Groups
- FAMF Town Hall Tuesday October 17th, 5-6pm ETLC 1-001
- Still aiming for $15-$20 per semester per student
- May call a BoD meeting to discuss strictly FAMF end of October/ early November

Logo
- Meeting with Diane end of this week; will provide update at next BoD

Policy Review Committee
- No updates

Council of Faculty Associations - Senior Board
- No updates
- Next meeting late October

Senior Executive
- Current overall attendance is 69% since May - aiming for 80% before the end of our terms
- No pressing issues at the moment
**Individual report: ESS Operations and Finance**

**FAMF**
- Books from last fiscal year are almost ready and will be submitted to SU for audit in the near future. Have been in contact with Akanksha from SU so they know what is going on.
- Also have been in contact with Akanksha regarding society registration, she has provided some helpful resources.
- More updates after midterm season.

**Society Renewal and Registration**
- The ESS has to be registered with Service Alberta as a non-profit
- AVP is required, not yet obtained for this role.

**CompE Club Funding**
- Have had trouble locating the information regarding the funding for CompE club, however due to this being an ESS issue I will be open to given CompE a cheque for part of their FAMF allocation this year so that they have some money for events, while we work on end to sort things out.
- Have been in contact with Jessica Prieto from the compE club on this matter.
Individual report: ESS Student Life
Individual report: ESS External

First Year Relations
- First Year Engineering club has commenced with the new execs
- Planning a Pumpkin Carving Contest for the end of October
  - Open to everyone

Career Fair
- 13 companies registered so far
- Continuing cold-calling throughout this month
- Looking into catering companies

Professional Development
- Partnering with UAlberta Job Shadow Program for the Winter semester
  - Utilizing their infrastructure and resources
  - They will provide us with interested engineering students
  - We will provide them with industry contacts and engineering companies interested in hosting
- Next Level Talks
  - First one occurred on October 10
  - November 22 and November 28 are the next dates
    - November 22: Managing Your Finances
    - November 28: CEO of Your Life

Sponsorship
- New AVP Sponsorship
- Look at on-campus sponsors currently
- Will be reaching out to all of our CU sponsors from the handbook for advertisement
- Will reach out to Career Fair companies for advertisement in handbook

WESST
- Annual General Meeting Retreat
  - UofA won the WESST Olympics!
- New President - Noah Hladun (USask)
- New VP Comms - Bobby Ash
- New VP Finance - Venedict Tamondong (UBC-O)
- Still working out WEC money with the previous VP Finance
  - President said we should receive our money by the end of November
CFES

- Conference on Diversity in Engineering in November (10-13)
  - Hamilton, ON
Individual report: ESS Internal
Individual report: ESS Services
**Individual report:** ESS Communications

Iryna Roever - esscomm@ualberta.ca
October 15, 2017

**Yearbook**
- Yearbook sales are open for the 2017/18 Yearbook in the GEER Store
- Book is $30
Individual report: Chemical Engineering Club

CSChE Conference 2017
- Planning is basically done
- Suggestions for an end of the conference venue

Clothing Orders
- Anyone want to collab?
- President’s jerseys? Baseball Tees?

Exec training Nov 23
- We become student club again

Geer Week?
- Battle of the bands - do they all have to be chemical engineers?
- How do we pick the bands?
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