Date: 12/06/2017  
Start time: 5:30 pm  
Location: ICE

**Attendance:**

<table>
<thead>
<tr>
<th>Position</th>
<th>Votes (/33)</th>
<th>Name</th>
<th>Present/Absent/Proxy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemical Engineering Club President</td>
<td>3</td>
<td>Kyle Cugnet-Huber, Kevin He</td>
<td>Absent</td>
</tr>
<tr>
<td>Civil &amp; Environmental Engineering Club President</td>
<td>4</td>
<td>Ziad Mohamad</td>
<td>Present</td>
</tr>
<tr>
<td>Computer Engineering Club President</td>
<td>1</td>
<td>Jessica Prieto</td>
<td>Absent</td>
</tr>
<tr>
<td>Electrical Engineering Club President</td>
<td>3</td>
<td>Logan Snider</td>
<td>Present</td>
</tr>
<tr>
<td>Engineering Physics Club President</td>
<td>1</td>
<td>Brennan Undseth, Wesley Stolte</td>
<td>Absent</td>
</tr>
<tr>
<td>First Year Engineering Club President</td>
<td>5</td>
<td>Rafael Rigon</td>
<td>Present</td>
</tr>
<tr>
<td>Materials Engineering Club President</td>
<td>1</td>
<td>Joseph Schafers</td>
<td>Absent</td>
</tr>
<tr>
<td>Mechanical Engineering Club President</td>
<td>5</td>
<td>Eric Hamel</td>
<td>Absent</td>
</tr>
<tr>
<td>Mining Engineering Club President</td>
<td>1</td>
<td>Brett Ostenberg, John Wagner</td>
<td>Proxy: Jordan Nesselbeck (VP finance)</td>
</tr>
<tr>
<td>Petroleum Engineering Club President</td>
<td>2</td>
<td>Riley Graham, Jacobus Badenhorst</td>
<td>Absent</td>
</tr>
<tr>
<td>President</td>
<td>1</td>
<td>Josh Goselwitz</td>
<td>Present</td>
</tr>
<tr>
<td>VP External Relations</td>
<td>1</td>
<td>Maha Adnan, Farhan Kahn</td>
<td>Maha: present</td>
</tr>
<tr>
<td>VP Finance</td>
<td>1</td>
<td>Rafael Rigon, Yanzhao Yang</td>
<td>Present</td>
</tr>
<tr>
<td>VP Internal Affairs</td>
<td>1</td>
<td>Kirill Makhachev</td>
<td>Present</td>
</tr>
<tr>
<td>VP Services</td>
<td>1</td>
<td>Dorsa Nahid, Sara Mokhtari</td>
<td>Present</td>
</tr>
<tr>
<td>VP Student Life</td>
<td>1</td>
<td>Gill Pierce, Nick Senuik</td>
<td>Gill: present</td>
</tr>
<tr>
<td>VP Communications</td>
<td>1</td>
<td>Ira Roever</td>
<td>Present</td>
</tr>
</tbody>
</table>
Engineering Students’ Society
Board of Directors

<table>
<thead>
<tr>
<th>Faculty</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Counselor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Guest</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Approval of the Agenda

2. Presentations:
   - BOD June 2017
   - BODDING 101

3. Report - President
   a. Gone for a month, but things are going pretty well. Smooth transition.
   b. Had a meeting with Fraser.

4. Report - Communications
   a. Engglink is going out June 25, deadline for submission is June 19. Will decide on general deadlines soon.
   b. Bridge going out on the 26th of June, released last Monday of each month (3 issues per semester)
   c. Memories
      i. looking for photos from clubs
      ii. looking at publisher for yearbook
   d. Getting TVs to put up in the GEER store

5. Report - External
   a. Career fair
      i. DICE booked.
      ii. Project groups will come out and set up booths.
      iii. Will reach out to student clubs to see which companies they want to see out.
   b. Sponsorship
      i. Sent out package, working with faculty to decide who else we might send it to.
   c. Handbook
      i. Handbook coordinator will reach out for write-up and picture from each group. So far only FYEC and WISE have submitted. Deadline: July 17th
   d. First Year Retreat (FYR)
      i. 200 first year students
      ii. Sept 8-10
      iii. 3 day orientation program, main purpose is for first year students to get to know each other and members from ESS and clubs, learn how to get involved.
iv. Getting about 50-20 chaperones from different club and ESS members.
v. $120 fee per student, covers meals and activities
vi. Going to plan activities, have guest speakers
vii. President of each discipline club recommended to be there
viii. Faculty and donor funds used

6. Report - Operations and Finance
   a. GEER store
      i. Currently running 11:00 am - 3:00 pm.
      ii. Trying to make some renovations (early stages).
          1. Cut the counter, open the space
          2. Add a sign
          3. TV
      iii. Talking with Keith Franklin, facilities and operations manager.
   b. A few hiccups during transition
      i. ESAF money
          1. going through all of those emails (supposed to be already done for
             2016/17 fiscal year).
          2. We would like to have funding committee members locked down.
   c. Redrafting EUEF
      i. University putting pressure on the faculty
      ii. Going to rewrite the policy so that final say will go to the faculty but student
          committee will remain.
   d. Doing research on an endowment fund, new fee or merging with current fees
   e. Budget
      i. Waiting for old budget and chart of accounts.
      ii. Have drafted a new chart of accounts.
      iii. Started work on new budget, roughly budgeted all events for the year (waiting for
           old budget)
   f. Online finances with Xero
      i. Reimbursement claim response should be improved. Send Yanzhao an email, he
         will make you an account.
      ii. Everything will be on record, easy to track.
   g. In previous years there has been talk of issues with clubs (clubs missing money).
      i. If club execs know anything about issues, let Yanzhao know.
      ii. Will hear from Martin too.
   h. FAMF
      i. Clubs should be informed of how much FAMF funding they will get around the
         3rd week of September, after the first audit for winter and summer term.
   i. ESAF
      i. Have had a lot of people apply last year. Martin said he went through all the
         emails before April 20th but hasn’t been the case. At least one angry email per
         day asking for follow-up, but it’s hard to follow-up.
          1. Mining was approved by Martin, will probably get cheque.
          2. Ecocar got a special request granted.
ii. Generally, only those who had application approved will receive money.
iii. Only give one grant per person, with no attention paid to whether the individual has received funding in the past.
iv. Huge spike in applicants for grants. Grant numbers might be capped.

7. Report - Internal
   a. No updates

8. Report - Services
   a. Take a break events
      i. Faculty has shared it with us
      ii. Will be contacting clubs to see if they would be able to pick a Wednesday to host the event, give a theme and plan for 2 hour event.
   b. Planning sports intramurals.
      i. Google form coming out asking for preference for sports policy.
   c. Hiking trips being planned during both reading weeks
   d. English course will be switched to first year to replace complementary studies as of next year. Faculty will decide where to move the complementary studies course.
   e. Organizing a spa day in the solarium

9. Report - Student Life
   a. Working on carnival, beer gardens.
      i. Having 2 separate parts of carnival: clubs fair and beer gardens in solarium pending faculty approval
   b. Ski trip
      i. Talked to social planning committee (EE, MatE, and MechE were there)
      ii. Looking to organize faculty-wide ski trip
      iii. Getting options from tour group
   c. GEER week planning starting soon, mostly Nick’s responsibility

10. Report - Faculty
    a. Not present
    b. (interim faculty representative is Torrey Dance, he will be sitting on BoD)

11. Report - Chief Returning Officer
    a. Not present
    b. (don’t have one yet, getting one soon)

12. Report - Clubs
    a. CivE and EnvE
       i. Planning events
       ii. We were planning a grad banquet, but are not doing our own any more since there is a faculty-wide grad in planning
    b. EE
       i. Have classes this summer for the first time
ii. Have had couple meetings, even without half of our senior exec
iii. Lab coat sales went well

c. MinE
   i. Having down time during the summer.
   ii. Co-op rotations have changed, we now have classes during summer

13. Discussion Items:

   a. Grad Banquet (one grad)
      1. Discipline grads vary wildly. Idea is to start together and finish together.
      2. If clubs are interested, this would be set up as a committee, not ESS in charge (help and funding only).
      3. Every discipline would have to be be committed, need full buy-in by end of June.
      4. Faculty sees it as good for Alumni relations. Funding, money, faculty support wouldn’t be an issue. Buy-in from all disciplines would be the challenge.
         a. Discuss within clubs ASAP.

   b. Josh: After iron ring ceremony at shaw or expo centre, 2 guests per student?
      a. Josh: Would replace iron ring afterparty (iron ring ceremony likely April 7th)?
         i. Ziad: but clubs get profit from iron ring afterparty, would hurt clubs. Hold it the week after or before?
            1.Josh: Could set up profit-sharing
            2. Josh: A week before wouldn’t be as good, a week after would be into exams
            4. Kirill: Possible method of profit sharing: whoever sells tickets gets to keep profit from those tickets?

   b. Maha: Forbes said we would probably have to look at expo centre

   c. Jordan: Would have to be personal. Disciplines like to stick together.
      ii. Ziad: Convocation doesn’t have a dinner after, lots of people are gone or don’t go
      iii. Ziad: Parents at a grad banquet might cause some students to be uncomfortable.
         1. Josh: Many parents go to iron ring ceremony.

   iv. Josh: No parents at grad but make it the biggest engg formal. For the grads but other years would be invited. Would announce year winners there to drive engg culture.

   v. Jacob: Grads don’t want first years

   d. Raf: Instead of replacing grad, why don’t we just put all of that effort into spring formal? Worried about other years not getting involved, or grads not enjoying as much it if students from other years are there.
e. Gill: Announcing GEER week winner during some time other than the end of GEER week seems a bit weird
   i. Josh: year long competition would be different from GEER week competition
f. Maha: spring formal should be separate (celebrating achievements of student government members)
g. Ira: Large grad would only be for people graduating, spring formal for everyone. Need to change marketing for spring formal (not elite ESS-only thing) Needs to be a year end party encompassing more of the faculty.
h. Ira: Will students go to both?
i. Yan: Could have an everybody-thing (dance?). Didn’t have a dance this previous year. Either winter formal or spring formal, doesn’t matter, but should be separate from grad.
j. Raf: Full year long competition shouldn’t be announced at Grad, but rather at spring formal.
k. Raf: Could we re-market spring formal as engg ball, like bringing back old traditions?

b. Engineering culture/spirit improvement
   1. Josh: How can ESS work better with clubs? Encourage rivalry between clubs?
      a. Maha: Discipline club winner for entire year announced at grad banquet.
      b. Gill: One of our main ideas for full year competition: fundraising aspect.
         More incentive to get money for a charity
         i. Raf: Defeats purpose of GEER week
         ii. Josh: GEER week is high point, and it can be hard to do stuff after GEER week. It might be better to do stuff after GEER week
      c. Kirill: Encourage volunteerism, get people to track their hours. As an example, some frats do blood donations.
         i. Logan: We did a blood drive, food drive, etc. last year
         ii. Kirill: Yes, but next year we would track from the very beginning
         iii. Logan: expand to whole year (Blood drive, food drive, etc.)

c. Google Calendar Use
   1. We have 2 google calendars.
      a. One is for internal use (to avoid overlapping events. Clubs put in dates so other clubs can choose dates that don’t overlap).
      b. One is for public use (for advertising to students).
   2. Kirill will send invitations to those. BoD and those who sit on social committee will have permissions for public calendar
   3. Ira: Can ESS communications be the only group with calendar permissions, and others must input all calendar requests to communications via a form? Keep event tracking neater, with proper information included, and more useful?
      i. Josh: If a club doesn’t include info, their loss.
13. Review of the Action Item Table
   a. Maha: By June 30th we require a written handbook piece and picture from each club

14. Review next meeting date/BoD Schedule

15. Dismissal
   a. Motion to dismiss